



## **COLLEGES OF FURTHER & HIGHER EDUCATION GROUP ANNUAL REPORT 2010**

### **Object of the Group**

The Object of the Group is to further the objects set out in the Charter of CILIP by uniting members of CILIP engaged in or interested in the planning or operation of library and information services in school sixth forms, sixth form colleges, general and specialist FE colleges, HE institutions and adult and continuing education.

The Group shall encourage the discussion of and represent the interest in all matters relating to colleges of further and higher education libraries. Meetings, conferences, and publications are amongst the main means of supporting staff working in the LIS sector for their professional development.

The strength and success of the group is its regional structure known as Circles which represent each of the CILIP regions. Each Circle will be made up of representatives from the different sectors and a nominated representative from the Circle will sit on the group committee to represent that region.

### **Business Plan 2010**

During 2010 CoFHE National Committee agreed a number of priorities to take forward. Good progress was made in each priority area.

- **Improve communication between CILIP, the National Committee and CoFHE membership to ensure the views of FE practitioners are fully represented**

With the exception of Northern Ireland, Yorkshire and the East of England CoFHE has maintained a regional presence throughout the UK. Efforts continue to establish Circles in Northern Ireland, Yorkshire and the East of England.

Regional representatives of the National Committee have attended a number of Circle meetings across the UK.

- **CoFHE Bulletin**

During 2010 two copies of the Bulletin were published in electronic format and made available on our website. The Bulletin was also publicised through various electronic media.

- **Continue to build on the strong links with other special interest groups (SIGs) and professional bodies**

In 2010 CoFHE held a joint conference with UC&R at the University of Exeter entitled “Future proof: making libraries indispensable to learning, teaching and research”. The conference was very successful and fully booked.

A number of Circles have held events with partners such as the JISC Regional Support Centres.

- **Promote best practice and professional development of members**

CoFHE has organised a conference for 2011 entitled “Staying positive in difficult times: maintaining quality services”, to be held at Glyndwr University in June.

CoFHE continues to play an active part in Umbrella and is working with a number of other SIGs to deliver sessions at the event in 2011.

- **Revised CoFHE Guidelines**

The group continues to promote the availability of the 7<sup>th</sup> edition of the guidelines and has worked with CILIP to develop a list of resources that demonstrate the value and impact of library and information services in further education.

- **Web developments**

The CoFHE website continues to be maintained and developed. The group also uses a JISC Mail list to communicate with members and share best practice.

- **Guidelines on the provision of Learning Resource Services to 14-16 year olds**

The group has continued to work on the development of guidelines for 14-16 year olds.

- **Membership**

The benefits of the membership of CoFHE and CILIP have been promoted at a number of events and activities around the UK.

- **Income**

The group continues to investigate possible income streams to secure the future of the group.

## **National Committee**

The affairs of the group are governed by a Committee comprising 3 nationally elected members of the Group and 12 regionally elected members (co terminus with the CILIP regions).

## **The Annual General Meeting**

The Annual General Meeting is normally held in June each year.

## **Membership Information**

	<u>2010</u>	<u>2009</u>
Membership of CILIP	17,059	18,400
Membership of CoFHE	1,351	1,412

## **BANKERS & AUDITORS**

### **Bankers:**

Bank of Scotland, 167-201 Argyle Street, Glasgow, G2 8BU

### **Auditors:**

Tony Donnelly of Glasgow Metropolitan College and Jennifer Loudon of Glasgow Metropolitan College.

## **NATIONAL COMMITTEE**

### **Chair**

2010 Anne Rowlands, Dip Inf Man MCLIP

2011 Anne Rowlands, Dip Inf Man MCLIP

### **Honorary Secretary**

2010 Sarah Reed, BA FCLIP

2011 Colin Sawers, BA (Hons) MInstLM MCLIP

### **Honorary Treasurer**

2010 Carole Gray, MA MPhil DipLib MCLIP

2011 Carole Gray, MA MPhil DipLib MCLIP

### **National Committee Members**

Jacque Davies, BA MCLIP

Samantha Gavaghan, BA(Hons) DMS

Chris Gower

Virginia Havergal, BA(Hons) MSc M. Ed FIFL

Linda Jones, BA DipLib MCLIP

Nick Roe, BA MCLIP

Lynne Spicer, BLib MCLIP

Jane Tomlinson

Lindsay Wallace, BSc MSc CPsychol