

# ICLG

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## THE INDUSTRIAL AND COMMERCIAL LIBRARIES GROUP

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**Annual General Meeting of the ICLG  
Held at Baker and Mackenzie, 100 New Bridge Street, London EC4  
29 April 2004, 6.00pm**

### MINUTES

1. **Apologies for absence** received from Gertrud Erbach, Alison Salmon, Douglas Milne, Ciaran Ward, Dawn Taylor Williams
2. **Matters arising from the Minutes of AGM 2003.** There were no matters arising and minutes were approved.
3. **Chairs' report**

Jill Halford gave the Chair's Report. A brief summary is included here and the full report is attached.

ICLG Membership for 2003/4 was just under 2000 with the majority of members coming from the private sector but also members from all sectors of the profession.

The group has had a busy schedule of meetings and events, starting with Sheila Corral, the then CILIP President on 'Linking Libraries and IT', with other events on subjects as the New Copyright Directive, Business Continuity, Chartership with visits to The City Library and the Globe Theatre.

The highlight of the year was the group's organisation of 6 talks at the Umbrella conference.

CILIP initiatives have been worked on and we have worked with our sub group the ADLG as well as our Scottish branch.

Initiatives being planned for this year are the Jason Farrandane award and a questionnaire to members on their views and requirements of the group and its newsletter.

#### 4 **CILIP Council's representative's report**

Liz Dwiar highlighted CILIP's achievements as matters to celebrate, such as the Info Centre, Update, the e-newsletters, our new President, the website etc. Liz urged members to encourage colleagues, friends and acquaintances in the field to join ICLG and to help continue the growth in membership.

A possible new sub-group to ICLG may join, the Tax Library Group led by Lisa Alcock of Ernst and Young and they are very welcome to become part of the group.

The recent Library and Information Show left visitors with the feeling of being inspired, informed and involved and was a very successful event.

CILIP council are addressing a concern of theirs, being the future of the Groups, but it is recognised that there is some very good work being done by them and that they are the lifeblood of the organisation. The current Review should continue to encourage their work.

## **5 Treasurer's Report**

In Gertrud Erbach's absence, the report was read by Jill Halford.

The Profit and Loss account is £2417.60

The Deposit account statement is c£6,142

A loss for 2003/04 was encountered of £3,300

There was no income from advertising or sponsorship during the year and this is to be addressed for the following year.

## **6 Election of new committee**

### **Officers**

Chair	Jill Halford.
Vice Chair	Richard Beveridge
Hon Secretary	Rory Souter
Hon Treasurer	Gertrud Erbach

### **Committee Members**

Newsletter Editor	Douglas Milne
PR/ Special Projects	Bert Washington
Webmaster	Fiona Durrant
Umbrella liason	Jill Tulip
Committee member	Alison Salmon
Committee member	Claire Harris

### **Representatives**

Liz Dwiar (ICLG Representative on CILIP Council)  
Lyndsay Rees-Jones (CILIP Liaison Officer)  
Joy Waite (ADLG Representative)  
Claire Innes (ICLG Scotland representative)

**7 Appointment of Independent Examiners for 2004.** Mr J.V. Miller Grad ICSA FPC was proposed by Jill Halford, seconded by Bert Washington.

**8 Subscription Rate for Associated Members.** Jill Halford reported that the subscription rate for Associated Members had been £10 for a number of years and that the committee recommended that it should be raised to £25 pa. This was voted on and passed by the meeting.

**9** No Special Business was reported.