



ICLG Committee Meeting
Wednesday 13th July 2005, 6.15 pm
Macfarlanes, 10 Norwich Street, London, EC4A 1BD

Minutes

Attending

Oriole Newgass, Kim Pilbeam, Alison Salmon, Bert Washington, Gertrud Erbach, Claire Taylor, Elizabeth Dwiar, Mary Lovell, David Griffiths, Diane Dewer, Jill Tulip

1. Apologies for Absence

Douglas Milne has resigned from the committee

2. Newsletter

Oriole Newgass is to Draft the next issue of the newsletter, which will be the first issue in the new format. The decision on whether to email the newsletter to members in electronic format has been postponed until the cost of producing the newsletter has been looked at in relation to ICLG income. Oriole will look into reducing the production costs by using recycled paper and using alternative suppliers.

Douglas Milne is to return the digital camera and editorial software.

3. Finances (Gertrud)

The current balance of the deposit account is £6549.50. ICLG has received sponsorship of £300 from SWETS towards the AGM

4. Feedback on Umbrella (Jill)

Umbrella was a great success, with the three key sessions led by Sally Hernando, Candy Janetta and Charles Oppenheim being oversubscribed.

5. Logo/Image/Leaflet

The new logo and colour scheme has been selected;



6. Jason Farradane Award (Liz/Diane)

No further action is required.

7. Membership Lists

Cilip are installing a new email management system but this is not yet available.
Kim Pilbeam to liaise with Bert and check the email addresses of people who have attended ICLG events against the central mailing list.

8. Ideas for Events/Events Meeting Venue

23rd September: ADLG seminar 'Managing e-collections in the Commercial Sector' to be held at CILIP headquarters £65 plus VAT for seminar/workshop

September Libex Event firm data to be confirmed.

Elizabeth Dwiar E-Libraries Event: Venue Freshfields (Sponsorship by Swets)

9. Publication Update

CILIP has issued new marketing guidance and ICLG will need to ensure that membership forms for new ICLG members include the option not to receive emails from the group.

10. CILIP's Corporate Plan

The committee put forward the following comments in response to CILIP's Corporate Plan;

- CILIP should consider paying for professional administration for the groups.
- The lack of funding for groups needs to be addressed and there should be an increase in the capitation for groups
- There is a general lack of communication between CILIP and the Groups

- To follow up Bert will speak to Leonard Latif about whether there will be a further opportunity to feed back ideas to CILIP.

11. CILIP's Annual Return (Kim)

Some of the entries for CILIP's Annual Return were discussed. Kim Pilbeam to submit the final report.

12. Christmas Party Update (Kim)

Suggestions were put forward for further sponsors for the Joint Christmas Party event.

13. Venue and Dates for Next Committee Meeting

Tuesday 27th September to be held at the Society of Motor Manufacturers

14. AOB

With regret Jill Tulip resigned from the committee as she will now be working outside librarianship.

Katherine Shöpflin is to be the new Chair of the ADLG.

It was agreed that committee members should submit profiles of themselves for the ICLG website.

Kim Pilbeam to be the main contact to receive emails from the ICLG website. The email address on the website is ICLG@cilip.org.uk