



ICLG Committee Meeting
Tuesday 24th January 2006, 6.15 pm
Macfarlanes, 10 Norwich Street
London, EC4A 1BD

Minutes

Attendees: Oriole Newgass, Gertrud Erbach, Bert Washington, Kim Mclachlan, Elizabeth Dwiar, Diane Dewar, David Griffiths, Claire Taylor, Mary Lovell

1) Apologies for Absence

Alison Thorne

2) Newsletter & Sponsorship

We have received an offer of sponsorship from SWETS, who are pledging a guaranteed amount of £500 p/a. This does not include sponsorship for events and SWETS may provide additional support for specific events.

A company called 'The Answer' are also interested in providing sponsorship.

For companies wanting to advertise in the ICLG newsletter, it was agreed that ICLG should offer packages of two electronic and two hardcopy newsletters.

3) Financial Matters

The balance for the deposit account stands at £6693.80 and the balance for the current account is £2222.82.

ICLG has now received the money from the invoice to BLOGS. There are three invoices which should be received shortly from; Penny Bailey for Advertisements in the newsletter, an invoice for the ICLG Domain Name to be forwarded by Claire, and an outstanding invoice from CILIP.

4) New Committee Members

Sarbjit Dhillon from Swets and Katherine Ross from Sue Hill Recruitment will be joining the committee.

Bert Washington has announced that he will stand down as Vice Chair at the next AGM. ICLG will be advertising the post of Vice Chair and for an Editor of the magazine.

5) LiS in Birmingham (April)

The Library and Information Show will be held on 26th and 27th April at the NEC in Birmingham. Kim Mclachlan and Oriole Newgass to attend on behalf of ICLG.

6) AGM

Veronica Kennard has agreed to provide a venue for the AGM and Kim Mclachlan will approach Dr Frank Ryan from EBRD as a possible speaker at the event. Possible dates for the AGM are Tuesday 4th-5^t April or from Tuesday 9th May onwards.

7) Christmas Party

Kim Mclachlan to liaise again with CiG to organise the 2006 Christmas Party. ICLG aims to have a greater role in the organisation of the event than in previous years.

Kim will obtain a list of the attendees from last years event, to see how many ICLG members attended.

8) Events for 2006

Karen George from Freshfields has agreed to host a future ICLG event – Elizabeth Dwiar to pass on her contact details to Kim Mclachlan.

The ADLG AGM will be held on 16th March and a visit to the British Airways Archive and Museum.

9) SCOOP proposal

SCOOP is a standing committee of CILIP's Information Services Group whose sole objective is to improve and increase access to UK official publications. They have approached ICLG to see whether we would like to be represented on the committee. Kim Mclachlan and Oriole Newgass to meet with him and report back to the committee.

10) Venue and Date(s) for Next Committee Meeting(s)

There will be a planning meeting specifically for the AGM on 28th February.

11) AOB

ICLG have had 122 responses to the request for people to update their membership details.