



ICLG Committee Meeting Wednesday 28th September 2005, 6.15 pm
The Society of Motor Manufacturers & Traders Ltd
Forbes House, Halkin Street
London, SW1X 7DS

Minutes

Attendees: Oriole Newgass, Bert Washington, Gertrud Erbach, Kim Pilbeam, Elizabeth Dwiar, Diane Dewar, Alison Thorne, Mary Lovell

1) Apologies

Claire Taylor and David Griffiths

2) Newsletter & Sponsorship

The deadline for submissions for the newsletter will be the end of October, after which the newsletter will be distributed on 15th November.

Kim Pilbeam will speak to a former colleague about writing a review for Sheila Pantry's new book 'Setting Up a Library and Information Service from Scratch', Facet Publishing, September 2005, ISBN 1 85604 558 7. £29.95

Kim will get Macfarlanes' Graduate Trainee to do a short piece on the AUKML Open Day on 7th November.

Alison to do a write up of the CiG AGM.

3) Financial matters

The current account balance stands at £2904.06 and the Deposit Account balance is £6549.50. ICLG have received £1493 in Capitation from CILIP for the ADLG and David Griffiths will need to confirm membership numbers.

ICLG have just paid out two recent invoices, the first for £1039.88 in payment for printing services, and the second to CILIP for £1083.45.

Oriole, Kim and Gertrud to visit the HSBC to verify signatures on the ICLG accounts.

4) ICLG event at Online

Xrefer will be sponsoring the tea and coffee at the ICLG session at Online, to be held in the Association Room. Oriole to find out how many people the Association Room will hold and Kim will check with the British Library whether Jackie Marfleet can do a talk for the session on the Future of Libraries.

Mary Lovell will check out possible cost of producing ICLG membership flyers for the Online Exhibition.

5) Christmas Party Update

Kim Pilbeam to send invites to Douglas Milne and Jill Tulip to the Christmas Party and to organise the procurement of tickets to be paid for by ICLG in recognition of their services to the committee.

Diane Dewar will confirm EBSCO offer of Sponsorship for the event. The committee suggested Freepint and TFPL as possible sponsors.

6) Update on Open Day

The Open Day for New Information Professionals is to be held on Monday 7th November from 9am – 5pm at Friends House, Euston Road, London, NW1.

The Day will include talks by Charles Oppenheim (Department of Information Science, Loughborough University), Katherine Ross (Sue Hill Recruitment), Chris Whalley (News International Picture Library), Lynette Cawthra (Kings Fund), James Denmead (Department of Health), Helen Lippell (BBC New Media), Alison Thorne (The Society of Motor Manufacturers and Traders), Richard Nelsson (The Guardian) and Jennifer Barrow (Baker and Mackenzie). Participants will also be able to take a tour of either the British Library or the Wellcome Library.

30 bookings have been taken so far and there is a maximum of 60 places available at the venue.

7) Other events: reported / scheduled / future

Kim to look into staging an event featuring News Service Providers, as possible back up for the Online Event or for later in the year.

Kim will look into a possible visit to the Guardian Newsroom and Archive and to look into other venues to host events.

Bert will look into a possible visit to the House of Commons/House of Lords Libraries.

8) Committee membership

There is a need to recruit new members to the committee and current members have been asked to consider people who would be good candidates to join the committee.

9) Venue and Date(s) for Next Committee Meeting(s)

There will be a committee meeting on 8th November 2005

10) AOB

Kim and Bert will be attending a meeting for the CILIP Group Committees on 27th October, any suggestions which anyone would like to put to CILIP should be forwarded to her.