

## COMMITTEE NEWS

### CLSIG is going places – wouldn't you like to be part of it?

The CLSIG committee is always looking for people prepared to give a little time every month to assisting with our administration, events and activities. We are an ambitious, active and friendly group, the work is rewarding, will raise your profile and help your career, and at the same time is a lot of fun.

Over the past five years CLSIG has developed its focus and broadened its activities to appeal to many new areas in the commercial sector, and we continually seek to maintain and advance our services to members and to raise the profile of the group. We try to keep ahead of every new development in the information world, and have events planned for every month of 2010. Our training seminars offer high quality, excellent value-for-money opportunities for career development, and we have been awarded CILIP's Seal of recognition for our CPD seminars.

You could participate in the group's work in a number of ways. If you'd rather start with a 'toe in the water' to get a feel for who we are and what we do, join us as a **Committee Member** to see what is going on and where you think you might comfortably fit. Later you may feel like taking on one of the specific roles we need to fill for a fully-functioning committee.

Currently we're seeking to fill several committee jobs, including

- A **Membership Secretary** is needed immediately to take over the vital job of keeping our records up to date, liaising with CILIP's membership office to verify unclear information, notifying members of forthcoming events, and of publication of notices and newsletters on our website. The membership list is currently held on an Excel spreadsheet: any ideas for other / better methods are always welcome! If you're an organised person who enjoys record-keeping you're exactly what we're looking for!
- A new committee post of **Sponsorship Co-ordinator** has been specified – someone to help us widen our circle of sponsorship partners, companies, groups and individuals. We are always seeking sponsorship for our activities, events and publications, including *CLSIG News*, so if you have a broad range of contacts with suppliers & services in the information business, you could have fun with this – and help to take the group forward.
- We're anxious to add at least one new member to the **Events Team**. They are busier than ever with forward planning, finding venues, signing up speakers and analyzing the surveys we run regularly to find out what exactly our members want to attend. You will be welcomed warmly into this sub-group, who are currently rushed off their feet.
- For some time we've been redefining the role of **Press & Publicity Officer** for the group. This needs to be someone who can work closely with the Membership Secretary disseminating information on our events, but who will also undertake liaison with the information publications, web listings and calendars to ensure that everyone knows in good time what CLSIG is offering to its members and potential new members. This is a job for someone who is good with deadlines and accuracy – and of course one of the perks will be compulsory attendance at industry events and parties on behalf of CLSIG!

Nearly all this work above can be done from your home/office, so committee members can come from anywhere in the UK. Committee meetings are held approximately every two months – normally in London, mid-week and in the evening (18.30 – 20.30-ish). Expenses are paid in full for attendance at CLSIG meetings, wherever you live.

When we have the committee up to strength, our Chair, Penny Bailey will be looking for the right person to become **Vice-Chair** of the group. This is very much a “supporting role” – but in the best sense! Penny will need someone she can rely on to who can deputise for her in a number of areas, including representation at events and other activities, and communication with the information media and other external bodies.

Does any of the above sound interesting to you? To hear more, or to express your interest in joining us in any capacity, please contact either

Penny Bailey at [chair@clsig.org.uk](mailto:chair@clsig.org.uk) or

Joanna Hudson at [secretary@clsig.org.uk](mailto:secretary@clsig.org.uk)

We would love to have you on board!