



Annual Report for the year 2008

1. Chair's Report	4
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Creating a diverse and active membership

2. Reports From Panels	
2.1 Continuing Professional Development	5
2.2 Membership and Publicity	7
2.3 Prizes, Awards and Lecture	8
2.4 Publications	9
2.5 Policy	13

3. Reports From Sub Groups	
3.1 Information for the Management of Healthcare (IFMH)	14
3.2 Libraries for Nursing (LfN)	17
3.3 Health Libraries Group Wales (HLGW)	19

Developing a clear position in healthcare information, a strong influence and strong relationships in the field and wider environment

4. International	20
-------------------------	-----------

Committee role and process

5. Group Membership and Committee	23
--	-----------

6. Finance	25
-------------------	-----------

1. CHAIR'S REPORT

I write this from New York having stepped down as Chair at the end of December 2008 to relocate to the US with my husband. As I write, HLG is still without an Honorary Chair, so my thanks must go to all the new and continuing committee members for their hard work on behalf of all the group's members, and especially to Lori Havard who stood in for me at the final committee meeting of 2008. A number of other committee members stood down at the end of 2008, some to continue on the committee in a new role, and I would like to thank all of them for giving their time and energy to the continued work of HLG—without such voluntary support, the group will not be able to continue the work it carries out so well. I attended a meeting called by CILIP in London in September, the purpose of which was to look at ways Branches and Groups could work more closely together, and I was proud to showcase a number of examples where HLG has already been collaborating, work that couldn't continue without the valued support of committee and members alike.

The highlight of 2008 was of course the Conference at Cardiff City Hall in July, possibly our highest ever attendance and a stimulating and hugely enjoyable programme organised by Pauline Blagden and Michelle Wake. I am sure those of you who were able to join us in Cardiff would agree they both deserve the highest praise and thanks for making it so successful, and undertaking such a task alongside their day jobs.

I was also delighted to learn in the summer that *Health Information and Libraries Journal (HILJ)* had received its first impact factor of 0.592, a testament particularly to the work of the Editor, Graham Walton. It continues to grow in recognition and standing as a professional journal through the partnership with Wiley Blackwell, and I would like to thank Graham for his commitment to the group and our journal as he stands down as Editor in March 2009, to be replaced by Maria Grant. I hope a large number of you will have seen the anniversary edition of *HILJ*, published as a supplement to the December issue, edited by Andrew Booth and celebrating 25 years of the journal, and my thanks go to the entire editorial team for making such a special contribution.

2008 was the first year for the Newsletter to be published entirely electronically, and an evaluation of this move was carried out. As Emily Harker steps down as Editor, Elise Collins will take forward the results of that evaluation for the future of the newsletter. Notification of a new edition appearing on the HLG website is mailed to HLG-Members list – membership of the list is not automatic, so I would urge all members to join the group through JISCMail to keep up-to-date with these, and other, announcements. Communication for all Branches and Groups with their members has been an ongoing issue

for a number of years, something CILIP HQ finally seems to be addressing, so hopefully this will improve over the course of 2009.

Another major event for English health libraries in 2008 was the publication of the Hill Review (*Report of a National Review of NHS Health Library Services in England: From knowledge to health in the 21st Century* - <http://www.library.nhs.uk/aboutnlh/review>). HLG formally responded to this review through my membership as HLG Chair of the CILIP/SCONUL Health Strategy Group. This membership has been taken over by Maurice Wakeham, chair of the Policy Panel that was convened in 2008 to support the policy and advocacy work of the group, and provide our voice on the CILIP Policy Forum.

I feel privileged to have been Chair of HLG, and greatly value my time in post. As the committee and group continue to move forward into 2009 and beyond, on a personal note I would like to thank the other two Honorary Officers who also stood down at the end of 2008 – Sarah Lawson, Honorary Secretary, and Richard Parker, Honorary Treasurer. Without their help and support I would have found the role of Chair that much harder and much less enjoyable. And my thanks to all the members I have met over the past couple of years for making this such a successful group—long may it continue.

Melanie Brocklehurst, Chair, HLG

Creating a diverse and active membership

2. REPORTS FROM PANELS

2.1 CONTINUING PROFESSIONAL DEVELOPMENT

The highlight of the year for the CPD Panel was the 2008 HLG Conference held in the magnificent City Hall in Cardiff on 21st – 22nd July. The title of the conference was *Impact and Influence: Evolving to Succeed*. Its central theme was making change work for us and this was explored through three interlinking strands: advancing practice through research, reshaping services and strategic perspectives. Delegates were offered a range of high quality presentations, some plenary, others linking with one of the conference strands and, as usual, there was an excellent selection of posters to peruse.

In addition, hands on workshops were held in the Computer Suite of the University of Cardiff Library and 'Project Showcases' gave presenters a short slot to update colleagues on their projects. Many of the presentations and posters are now available on the HLG website.

<http://www.cilip.org.uk/specialinterestgroups/bysubject/health/events/conference>

Earlier in the year, HLG held a joint study day with LfN and IfMH at the University of Salford. This was entitled *Success in Project Management* and attracted over thirty participants.

CPD Panel members continued to be involved in a variety of activities relevant to professional development. HLG was regularly represented on the National Library for Health Staff Development Group and the *HLG Course Organiser's Guide* was shared with colleagues across the health sector via the *NLH For Librarians* pages. The CPD Panel has also worked with the HILJ Editorial Board to develop an action plan to foster closer co-operation and joint working.

Having taken over the judging of the HLG Bursaries, the CPD Panel formally reviewed the new scheme established to replace the Travelling Scholarships. A few minor amendments were made to the rules, but the CPD Panel felt that the scheme was sound and should be continued. Therefore applications will continue to be judged twice a year, and the two closing dates of 31 March and 31 October will still apply. Full details of the application process are available at <http://www.cilip.org.uk/specialinterestgroups/bysubject/health/awards/HLG+Bursary.htm>

The following people were members of the HLG CPD Panel on 31st December 2008:

Shan Annis	Frank Norman
Potenza Atiogbe	Marishona Ortega
Pauline Blagden (chair)	Vicky Robertson
Dorothy Curtis	Barbara Sen
Helen Elwell	Sharon Stevens
Sue Hodgetts	Michelle Wake (secretary)
Douglas Knock	Maurice Wakeham
Sue Lacey Bryant	Anne Weist

It is thanks to their hard work that the CPD Panel can undertake so many varied activities. Colleagues' schedules are increasingly busy which has made it difficult to recruit some roles. HLG, at the time of

writing, was still looking for a Conference Director and Programme Lead for the 2010 conference.

Pauline Blagden, Chair, CPD Panel

2.2 MEMBERSHIP AND PUBLICITY

The highlight of 2008 for the Membership and Publicity panel was attendance at the HLG Conference in Cardiff.

Events

The main event of the year was the HLG Conference. HLG had a stand in the main exhibition hall which acted as a focus for new and existing members. This event along with the CILIP Umbrella Conference is the main way we can showcase our activities to a wider audience. We were very pleased with the number of delegates who visited the stand and the interest in our work.

Publicity

The conference was the first opportunity to showcase our new leaflets and other publicity material. It is important that our publicity material reflects the current range of activities that HLG provides and ensure the images we use are representative of the modern health library and information community.

Subscribing Members

By the end of the year we lost all our subscribing members. However, initial indicators point to the fact that people are choosing to join CILIP direct or the equivalent professional association in their country, including HLG Wales. Other possible explanations include people retiring or moving to work in other sectors.

HLG-MEMBERS email discussion list

We ended the year with 462 subscribers to the list, an increase from 447 the previous year. The list continues to be used to keep our members informed of HLG activities and developments and we hope to make more use of it for gathering views in relation to our influencing work.

Members of the panel:

Gary Birkenhead (membership)

Julie Ryder (website)

Andrea Lane (events)

Lucy McCaskie/Claire O'Connor (publicity)

Gary Birkenhead, Chair, Membership and Publicity Panel

2.3 PRIZES, AWARDS AND LECTURE**2.3.1 Barnard Memorial Prize**

The Barnard Memorial Prize for 2008 was awarded to Margaret Forrest on Tuesday 22nd July 2008 at the conclusion of the HLG Conference, in the impressive Assembly Rooms at Cardiff City Hall. Margaret chose a piece of Caithness glass entitled 'Moving On' for her award, which was presented by Melanie Brocklehurst, Chair of Health Libraries Group.

2.3.2 Bishop and LeFanu Memorial Lecture

Professor Michael Heinrich (Head of Pharmacognosy, School of Pharmacy, University of London) gave the 2008 Bishop and LeFanu Memorial Lecture at the HLG Conference on 22nd July 2008. His lecture was entitled: *Write down what we know? Local and indigenous knowledge about medicines.*

2.3.3 HLG Bursaries

HLG offers bursaries in order to support members in their professional development. Funding is allocated every March and September to successful applicants.

In 2008 HLG Conference Bursaries were awarded to Kate Boddy and Susan Taylor; Student Bursaries were awarded to Charlotte Barton and Elen Wyn Davies; an HLG Bursary was awarded to Pam White to allow her to attend the Medical Library Association Conference to be held in Honolulu, Hawaii in May 2009.

2.3.4 EBSCO Bursary for MLA Conference

A bursary sponsored by EBSCO, worth £1,500, was awarded to

Katrina Dalziel to allow her to attend the Medical Library Association Conference to be held in Honolulu, Hawaii in May 2009.

2.3.5 Leslie Morton Memorial Bursary Fund

Discussions with the trustees of the Leslie Morton Memorial Bursary Fund took place in order help establish awarding criteria and guidelines for these bursaries.

Frank Norman, Prizes and Awards Coordinator

2.4 PUBLICATIONS

2.4.1 Newsletter

The Group's Newsletter continues in 2008 being available in electronic format only. This was evaluated in 2008 using an online survey tool and also we provided the option for members to request a paper copy.

We received 174 responses filled out online and there was 1 paper copy requested and returned. In June 2008 there were approximately 1585 members in the group so this would amount to an 11% response rate.

We are very grateful to the members who took the time to fill out the survey. We can only work with the comments that we receive and whilst it may only be a small number we have to hope that it is representative of the wider community. There are two points made in this survey that I would like to expand on.

Currently we are investigating the way to best inform our members that there is a newsletter available and by sending a printed paper letter virtually guarantees to hit all of our members. Whilst I post a message to the HLG members list this list only has around 500 members and posting on other lists (medical, nursing) as I do will help to boost numbers however there is no guarantee that we will hit everyone. At the moment CILIP are unable to provide us with a list of email addresses to enable us to contact our users directly so in the meantime we are using the postal letter. Whilst it does cost the group money it lets us know everyone is aware that the newsletter has been published

and therefore has had the opportunity to access the newsletter if they wish.

Many members expressed a preference for the notice to be sent directly to their email address or the mailing list and not to receive a paper alert. A paper alert is currently the only guaranteed way to contact all of our members. Not everyone has signed up to the HLG member mailing list and CILIP are not currently able to provide branches and groups with a set of email addresses (this is being reviewed).

Members had mixed opinions about the format and delivery of the Newsletter. 60.4% of respondents are, as likely, or more likely to read it now it is in electronic format only. Whilst this is a positive number we do not know how representative this is of the wider group but as already mentioned this is the only formal feedback that has been collected so is what we have to work with. Financial and environmental constraints coupled with a 3 month delay in submission to publishing mean that it is unlikely that we will revert to printed copies in the immediate time period.

Recommendations from the survey will be considered in 2009.

Thanks go to Julie Ryder for publishing the Newsletter on the Group's website: <http://www.cilip.org.uk/specialinterestgroups/bysubject/health/newsletter/>

Regular columns

The Newsletter continues to be strengthened by the support of the regular column editors. The Internet Sites of Interest column continues to be edited by Keith Nockels with support from colleagues and the Diary of Events column is edited by Elise Collins. The Current literature column has continued to enhance professional's current awareness with Fabienne Michaud taking over in early 2008.

I would like to take this opportunity to thank HLG members for their ongoing support and contributions to the Newsletter. I have been co-ordinating editor for two years and I am pleased to see it successfully continue. I resigned from the position at the end of 2008 and am happy

to report that Elise Collins, part of the current team, will be taking over in early 2009.

Emily Harker, Editor

2.4.2 Health Information and Libraries Journal

Introduction

2008 was a special year for *Health Information and Libraries Journal* (formerly *Health Libraries Review*) as it was its 25th Anniversary. In order to commemorate this event, a special Anniversary supplement was published alongside the December 2008 issue. It was guest edited by Andrew Booth and included the following sections:

- Evolution of the journal
- 25 years of learning and teaching in action
- 25 years of information technology in libraries
- 25 years of using evidence in practice
- Widening panoramas: incorporating health informatics and International perspectives
- Future perspectives
- Some views from our readers

Contributors included Muir Gray, William Hersh, Margaret Haines, Ann McKibbin and Joanne Marshall. The supplement was advertised in *MLA News*, *CILIP Gazette*, *Update* and on email discussion lists in the UK and overseas. It was made freely available online and benefited from sponsorship from HLG and from Helicon.

Graham Walton resigns as Editor in March 2009 and Maria Grant has been appointed to replace him. We would like to acknowledge the great contribution Graham has made during his 6 years as editor in bringing the journal to a place of International renown. We look forward to it continuing along this path under Maria's editorship.

Copy flow

A steady flow of copy has been received during the year. This has meant that there has always been sufficient copy for each issue but has also led to some significant time delay in publication of articles. This is obviously unsatisfactory for authors however, with Wiley-Blackwell's online facility *Early View* it has been possible to have articles online before publication. We are offering this option to all authors. In 2009 there will be a page increase which we hope will help

with the delay in publication. A trend does appear to be emerging in the journal receiving more submissions from overseas than from the UK. This will need monitoring.

Theme issues

For the last five years we have been fortunate in obtaining funding, from HELICON and HLG, to publish theme issues as supplements. It is now becoming difficult to obtain this funding. With the increase in copy, having a themed issue every four issues is also increasing the delay in publication. At the 2008 HILJ Board meeting it was decided that in future theme issues would not be published unless there was an issue of particular importance.

Achieving an Impact Factor

In 2007 HILJ was selected to have an Impact Factor in the 'Information Science and Library Science Category'. In 2008, HILJ was allocated its first Impact Factor of 0.592. This represents a good start as out of the 56 international journals in the 'Information Science and Library Science Category', HILJ is now ranked 31st. The top cited paper used in the calculation was *The value and impact of information provided through library services for patient care: a systematic review* by A.L. Weightman and J. Williamson.

Meetings

This year the Editorial Board meeting was held in Oxford at the offices of Wiley-Blackwell. The first part of the meeting was taken up with two discussion groups; the Impact Factor, and the relationship between HILJ and the HLG conference. After a feedback on discussions the main Board meeting took place. To encourage more Board members from overseas to participate tele-conferencing was available—this was taken up by three Board members. The editorial team met three times—in March, June and October.

Graham Walton gave presentations about the journal at an ALPSP Seminar in London on the 21st May and at the SLICS. CILIPS Annual Conference in Peebles on the 4th June.

Penny Bonnett and Graham Walton

2.5.3 Website

The HLG website can be found at <http://www.cilip.org.uk/hlg>. There were two main developments in 2008 - new pages were created for the International work of the Group with text provided by Helen Gorrington and it was agreed that Committee papers should be digitised. Those for 2008 were added and earlier ones will be added during 2009.

2009 will see the transfer of the CILIP website to a new Management System and some preparation took place in the way of rationalisation of pages and deletion of content no longer required.

Julie Ryder, Web Editor

2.5.4 HLISD - Health Library and Information Services Directory

By the end of the year there were nearly 900 entries in the directory and over 900 key contacts.

The focus in 2008 was on quality assessment in relation in particular to currency. Also, to assist this, it was agreed that the co-ordinating editor should approve updates which were waiting. Entries are required to go through an approval process to go live—the Group Editor approves entries—but this has sometimes slowed updating down. This change of procedure has resulted in a much quicker through put.

The website is at <http://www.hlisd.org>.

Julie Ryder, Coordinating Editor, HLISD

2.5 POLICY

HLG has taken the opportunity of the creation of the CILIP Policy Forum in 2008 to review its own policy apparatus. The Group has established a panel to work on policy issues. Members are Gillian Foster, Vicky Sergeant, Sarah Lawson, Helen Buckley Woods, Alan Fricker and Maurice Wakeham. As Chair of the panel Maurice attends the CILIP Policy Forum.

The panel's concerns are with influencing opinion, reflecting and

generating ideas and advocating the role of the health librarian.

The terms of reference are:

- To assist and seek to influence corporate CILIP in matters relating to health care policy through representation on the CILIP Policy Forum.
- To identify the needs and the views of HLG members in relation to aspects of health care policies, which may affect them and their services.
- To work within the Joint SCONUL/CILIP Health Strategy Group to assist in mapping the role of library and information professionals within the framework of UK health care policy.

Responses have been made in relation to Delivering digital inclusion, informal adult learning and the National Service Framework.

Details of the panel's continuing work can be found at

<http://www.cilip.org.uk/specialinterestgroups/bysubject/health/policy>

Maurice Wakeham, Chair, Policy Panel

3. REPORTS FROM SUB GROUPS

3.1 INFORMATION FOR THE MANAGEMENT OF HEALTHCARE (IFMH)

IFHM Web Site - <http://www.ifmh.org.uk/>

2008 saw the addition of the IFMH archive to the website. Included are AGM, treasurer's reports, annual reports from 2001 and committee minutes from 2006. An archive of study day presentations from 1990 has been added to the Study Day section. In addition, past editions of INFORM are being digitised and are being added to the IFMH section. The home page now includes links to highlights from INFORM and the latest news.

Study Days

In January 2008, IFMH hosted a joint session with Libraries for Nursing and HLG on Success in Project Management at the University of Salford. Presentations included: Paul Walters, University of Salford on *Managing Projects* and on *Prince2*; Jacky Berry, BMA Library on *People and Project Management*; Andrew Booth, SchARR on *Time Quality Money Approach*. In addition workshops were held on producing a perfect project management team, planning a project and how to adapt key aspects of Prince2 into your project. Copies of

presentations are available from the IFMH web site (<http://www.ifmh.org.uk/studyday0108.htm>) and have been published in IFMH Inform (http://www.ifmh.org.uk/inform/infm18_3.htm).

At the HLG Conference in July, IFMH hosted a session - *Changing Rooms: Designing An Information And Library Service Fit For The Future*, presented by Ray Phillips, Head of Information Services Development, The King's Fund. A copy of his presentation is available from the IFMH web site (<http://www.ifmh.org.uk/phillips.ppt>) and has been published in IFMH Inform (http://www.ifmh.org.uk/inform/infm19_1.htm).

IFMH Inform

IFMH Inform continues to provide an important communication channel for IFMH business, keeping up-to-date with developments in health and social care information management nationally, and original research and descriptive papers on a range of topics. Editions were produced by an editorial team of Alan Lovell, Kathleen Irvine and Richard Bridgen, with support from the IFMH Committee. In 2008 these included:

- **18(3) Spring 2008**
 - *Success In Project Management – An Informative And Practical Workshop For Those Wanting To Improve Their Project Management Skills..* Jacky Berry, Librarian, BMA Library
 - *Keeping Your Balls In The Air: A T-Q-M Approach To Project Managemen.,* Andrew Booth, Reader in Evidence Based Information Practice, School of Health and Related Research (SchARR), University of Sheffield
 - *Introduction To Project Management And 'Prince2: The Useful Bits':* Talks given by Paul Waters, University Of Salford, Jane Shelley, Anglia Ruskin University

- **19(1) Summer 2008**
 - *Changing Rooms: Designing An Information And Library Service Fit For The Future.* Ray Phillips, Head of Information Services Development, The King's Fund
 - *The Inside Story: Using Rss Services For Current Awareness.* Mark Clowes & Helen Buckley Woods, Information Services, LITS, Sheffield Hallam University
 - *Doncaster Child Health Information Centre – Collaborative Working Throughout The Community.* Margaret Evans, Library Manager, Doncaster Health Community and Annette Markham, Child Health Information Services Co-ordinator, Doncaster Royal Infirmary, Doncaster & Bassetlaw Hospitals NHS Foundation Trust

- **19(2) Winter 2008**
 - *Evaluating Our Training – A Pragmatic Approach. The East Of England Experience.* Deborah Lepley, Electronic Information Training Librarian, Mid Essex Hospitals NHS Trust, Chelmsford; Isla Kuhn, Reader Services Librarian, Cambridge University Medical Library, Cambridge and Pauline Hockley, Assistant Librarian, The Princess Alexandra Hospital NHS Trust, Harlow
 - *The Social Care Online – A Resource For Social Care,* Karen Winchester, Information Manager, Social Care Institute for Excellence (SCIE)
 - *An Experience Of User Experience Design (Ued) In Personalisation And Collaboration,* Steven Ashwell, Acting Head of Development, National Library for Health

Discussion List

Our discussion list moved to JISCmail from Yahoo Groups. The address is <https://www.jiscmail.ac.uk/cgi-bin/webadmin?A0=ifmh-members>. The purpose of the discussion list remains the same: to provide a safe and supportive environment in which members, can share information, questions and thoughts with fellow members and the IFMH committee.

Annual General Meeting

The 2008 Annual General Meeting was held on 27th November at the CRD at York University, deferred from 18th September. The meeting passed the revised constitution and approved the business plan. The financial report for the year to 31/12/2007 was passed and the auditors re-appointed. Subscription rates increased to £30 for personal subscribers and £60 for institutional subscribers.

Membership Changes

Membership of IFMH was changed. There are now two categories of membership:

- **Associate**
This option is free and entitles you to membership of the group and the ifmh members email discussion list.
- **Subscriber**
This option entitles you to membership of the group and the ifmhmembers email discussion list, the IFMH Inform newsletter and a discount on Study Days. Personal, Institutional, International and Student rates are available.

IFMH Business Plan

The business plan 2008-11 details IFMH's aims and objectives over the period, and was formally approved at the AGM. Our aims are:

1. To keep subscribers up-to-date with health/social care management issues.
2. Act as a publisher of research and contemporary practice.

3. To provide CPD opportunities for subscribers through Study Days.
4. Enable members to exchange ideas, information and concerns with other members, and the IFMH Committee.

Subscriptions and Finance

Membership was stable in 2008, with the end of year seeing IFMH maintaining its healthy bank balance.

Committee Structure

IFMH welcomed Samantha Unamboowe (University of Hertford) as its new Secretary, Elisabeth Barry (Kingston Hospital) as its new Publicity Co-ordinator and Adrienne Speake (NLH) as a Joint Study Day Co-ordinator. We said goodbye to Maria Grant, Suzanne Wilson and Susan Mottram. We thank them for all their dedication to the group over their many years of service.

For further details of all IFMH activities, please visit the IFMH web site at <http://ifmh.org.uk/> or by contacting Kath Wright, Membership Secretary on tel: +44 (0) 1904 321460 or email kew5@york.ac.uk

Richard Bridgen, Chair - IFM Healthcare

3.2 LIBRARIES FOR NURSING (LFN)

Committee changes

We welcomed new members – Trudy Waterton-Duly and Sarah Thompson. A number of other people have expressed an interest in the committee and will be joining us during 2009. Hilary Johnson, our secretary, stood down after a number of years service. We wish her well in her new job which is outside the health sector.

Bulletin

We were without bulletin editors for 2008 but managed to produce two issues during the year. Articles included:

- Blogging
- Outreach, networking and advocacy
- Surviving chartership
- Project management
- LILAC report

- Peer review
- Action learning sets
- Book reviews and current awareness

Sarah Kevill and Lucinda Lyon took over as bulletin editors in late 2008.

Website and marketing

Work has progressed on the website and new stationery was produced for use at events.

Membership

During 2008 we had 83 subscribers to the bulletin

Finance

At the end of 2008 the current account balance for the group was £15,886.24 (balance per cash book).

Income was received during the year from Bulletin subscriptions. An interest payment of £181.06 was received in the account for 2008. (The income received from the study day held in London at the King's Fund in November 2008 will appear in the 2009 accounts due to the invoices being sent out in January 2009).

Notable items of expenditure for 2008 included:

- Room hire at the King's Fund for the November 2008 study day (£1815.02)
- Promotional materials purchased from Ideasbynet.com (£1312.01)
- Travel expenses for November 2008 study day speakers

Items of expenditure for 2008 also included committee meeting travel and catering.

Events

LfN held one study day in 2008. This was on Friday 28th November 2008 at the Kings Fund in London. This was on the theme of *Evidence Based Library and Information Practice for Evidence Based Nursing*. Speakers included Andrew Booth (SchARR), Amanda Harrison, David

Clarke and Angela Newton (University of Leeds), Chris Urquhart and Maria Grant (University of Aberystwyth and University of Salford), Alison Brettle (University of Salford) and Anne Gray (Outreach Librarian, Milton Keynes PCT).

LfN had a speaker slot at the Health Libraries Group (HLG) conference in Cardiff in July 2008. Professor Davina Allen of the Nursing, Health and Social Care Research Centre, Cardiff University spoke on *Evidence-based nursing practice – challenges and opportunities*.

Further details can be found at:

<http://www.cilip.org.uk/groups/hlg/conf2008/DavinaAllen.html>

Additionally we had a stand at the conference exhibition.

AGM

The LfN AGM was held during our study day at the Kings Fund in London.

Other activities

Core collection work

Work is proceeding on this. Lori Havard is on the group working on this project.

LfN Committee

3.3 HEALTH LIBRARIES GROUP WALES (HLGW)

Committee

Sabine Berendse

Meg Gorman

Sara Bruch - Treasurer/Web

Gwyneth Haylock

Katrina Dalziel –

Angela Perrett - Secretary

Membership

Rachel Phillips

Sarah Davies

Marion Poulton

Lori Havard - Chair

Sian Robins - Newsletter

Membership

We had 79 members during 2008. If someone is a member of HLG and lives in Wales, they are automatically members of HLG.

Website and marketing

HLGW has a website linked from HLG. On this page our aims, mission and committee information is made available. Advertisement for study days will appear.

Finance

The year beginning balance was £2,120.76. From 1.4.08-31.3.09 we had an income of £2009.13 and expenditure of £1,255.40, leaving us with £2,874.49.

Events

HLGW held two study days in 2008. The spring study day was held on 2nd May *Web 2.0 Technologies*. The autumn study day held on 13th November *Critical Appraisal for Healthcare Librarians: an Interactive Workshop*.

HLG Conference, Cardiff

HLG Wales hosted a pre-conference dinner in Cardiff Bay, with 40 people attending across the UK and one attendee from the United States. Attendees paid for their own dinner; however HLGW coordinated the event and paid for the initial table wine (from external funding).

Future plans and activities

HLGW will be planning a spring and autumn study day for 2009. HLGW will also be planning a study day aimed at public librarians, coordinated with CyMAL, for Health Information for Non-Health Librarians.

Lori Havard, Chair, HLGW

Developing a clear position in healthcare Information, strong influence and strong relationships in the field and wider environment

4. INTERNATIONAL

4.1 INTERNATIONAL WEBSITE

A new International section has been added to the HLG website to provide further information to members on a range of topics. These

include advice on organisations facilitating the donation of books to developing countries; details of International Conferences and other CPD events; and information on international job exchanges and volunteering.

4.2 PARTNERSHIP WORKING

HLG became an institutional member of Partnerships in Health Information (Phi) and the International Officer has established good links with this key charity in the field of international health information and participated in the development of their 3-year strategy and annual business plan.

HLG was also pleased to sponsor participants' bursaries for a three-day workshop for medical and health information professionals in Nigeria in November 2008 which was supported by Phi, and funded by a generous grant from the New England Journal of Medicine and supported by the Information Training and Outreach Centre for Africa (ITOCA), Partnerships in Health Information (Phi) and the University of Benin Library.



The unique gathering of medical and health information professionals from across Nigeria took place in Benin City. The workshop which was entitled *Recent Directions and Trends in Medical and Health Information in Nigeria and HINARI Training* was coordinated by Mr Olu Ogundipe (Phi Trustee and University of Benin Library Consultant) and held under the auspices of AHILA-NIGERIANA.

Training in HINARI was led by ITOCA's Head of Training, Mr. Vimbai Hungwe, recently elected President of the Association of Health Information and Libraries in Africa (AHILA). This provided participants with an overview of HINARI and the 5,500 full-text electronic health and medical journals that are available through the programme, and its importance in medical and health education, training and research. The two-day training provided hands-on experience on how to use and access electronic resources available through the programme. This included practical sessions using computer facilities and aimed to provide an introduction to the HINARI programme, managing electronic resources, copyright and licensing e-resources, navigating the HINARI site and registering for HINARI.

This was followed by two days of presentations, practical sessions and discussions, with speakers drawn from local professionals in Nigeria. Issues covered included: accessing health information in Nigeria; evidence based approaches; medical and health databases; online information retrieval techniques; knowledge management in the health sciences; problem based learning; journal clubs; HINARI and its practical application.

The workshop successfully achieved its aims of contributing to the continuing professional development of health librarians and information professionals from universities and hospitals throughout Nigeria; providing an update on new and relevant aspects of health librarianship and sharing experiences amongst participants; and providing skills and knowledge to better utilise and access electronic resources available through the HINARI programme.

4.3 BURSARIES

HLG were able to obtain funding of £1,500 from EBSCO to provide a

bursary for an HLG member to attend the Medical Libraries Association (MLA) Conference to be held in Honolulu, Hawaii in May 2009. Following a competition open to all members, this was awarded to Katrina Dalziel BA (Hons) MCLIP, Deputy Health Science & Medical School Librarian, Swansea University.

Helene Gorrington, International Lead

Committee role and process

5. GROUP MEMBERSHIP AND COMMITTEE

5.1 GROUP MEMBERSHIP

Group membership at the end of December 2008 was 1,660, down from 1,710 in 2007.

5.2 COMMITTEE MEMBERSHIP AND REPRESENTATION

Chair

Melanie Brocklehurst

Academic Liaison and Development Manager, London South Bank University

Hon. Secretary

Sarah Lawson

Senior Information Specialist (NHS Support), Kings College London

Hon. Treasurer

Richard Parker

Head of Knowledge and Library Services, Walsall Hospital

Assistant Treasurer

Sara Clarke, Knowledge Resources Librarian, Royal Free Hospital Medical Library, UCL Library Services

Committee members

Gary Birkenhead

Head, Programme Development Unit, Scope
Chair of Membership & Marketing Panel

Pauline Blagden

Library Services Manager, Portsmouth Hospitals NHS Trust
Chair of CPD Panel; Conference Organiser

Lindsey Curtis

Library Service Manager, Herefordshire Clinical Library Service,
Hereford Hospitals NHS Trust & Herefordshire Primary Care Trust

Helene Gorrington

Library Services Manager, Birmingham & Solihull Mental Health Trust
International Lead

Emily Harker

Site Librarian, St James's, Leeds Teaching Hospitals NHS Trust
HLG Newsletter Editor

Helena Korjonen-Close

Head of Information Services
Institute of Clinical Research

Andrea Lane

BMJ Knowledge, BMJ Publishing Group

Frank Norman

Librarian, National Institute for Medical Research
Prizes co-ordinator

Claire O'Connor

Site Librarian, Gloucestershire Royal Hospital
Publicity coordinator (to mid year)

Julie Ryder

Julie Ryder Associates
Web editor; HLISD Co-ordinating editor

Michelle Wake

Library, School of Pharmacy, University of London
Secretary, CPD Panel; Conference Programme Organiser

Co-options

Lucy McCaskie

Assistant Librarian, Gloucestershire Royal Hospital

Publicity coordinator (covering for maternity leave from mid year)

HILJ Editor (ex officio)

Graham Walton

Service Development Manager, University Library

Loughborough University

Research Policy Advisor (co-opted)

Andrew Booth

Director of Information Resources

School of Health and Related Research

University of Sheffield

Publications Promotions and

Marketing Co-ordinator (corresponding member, ex officio)

Jacqueline Dufuss

Library, Walsall Hospital

Representatives of Subject Groups

IFMH

Richard Bridgen

Head of the Knowledge and Information Service

United Lincolnshire Hospitals NHS Trust

Libraries for Nursing

Jane Shelley

Subject Librarian, Health and Social Care, University Library, Anglia

Ruskin University

HLG Wales

Lori Havard

Health Sciences and Medical School Librarian, Swansea University,

6. FINANCE

2008 has been an exceptional financial year for the Health Libraries Group. The changes to the publication of the Health Libraries Group newsletter has saved a considerable amount of money, in effect more than doubling the income delivered from HILJ. In a conference year expenditure normally exceeds income. This year, thanks to this major change, this has not been the case. This must be viewed as a benefit and will be used in 2009 to benefit HLG members.

Income from HILJ has more than doubled this year. This is due entirely to the savings made by publishing the HLG Newsletter electronically and no longer asking Wiley-Blackwell to publish it. If this had not been done, the income from HILJ would have demonstrated a further decline on the 2007 figures.

The 2008 Conference, as is the case with all HLG conferences, had a negative effect on the bank balance of HLG. The income generated from the event will arrive in 2009. Early signs are good though that the Conference should break even or make a profit, owing to its popularity this year.

Capitation has again declined considerably, owing to the general decline in CILIP membership. This is a long term trend, which can only be addressed by working with CILIP. Fortunately, HLG's finances are in a good state, and we have other revenue streams.

As always CPD for members is a key function of HLG. A joint event, held with Libraries for Nursing, IFMH and HLG was very successful. Overall CPD was neither a loss nor a profit this year (once LfN and IFMH receive their income from the joint training event). Next year, with the increased HILJ income we can expect subsidised CPD, as a way of improving the value to our members and making the most out of our positive balance this year and hopefully next.

HLG, unusually for a conference year was in the black, thanks to the changes in the Newsletter publication format. This is a long term saving that should help HLG do even more for its members, particularly with a view to making CPD more affordable during this period of wider economic difficulties. 2009 will see the 2008 conference income arrive and also the continued increased income from HILJ we saw in 2008. This is a benefit, but this money needs to be used wisely and effectively in 2009 and beyond, and so HLG must keep tight control of expenses and costs. The positive financial position must also be considered with capitation declining and with job losses and tightening of Library budgets over the coming years. Income will become increasingly tight for conferences, capitation and courses of the next few years. Yet HLG goes into this period in a healthy state, and so despite undoubted problems ahead in the wider world, HLG should retain the ability to provide excellent value for money for its members.

Receipts

CILIP Capitation and other receipts	2,790.07
Framework of Qualifications Income	1,727.76
Conference/seminar/meetings income	
Journal sales/subscriptions	<u>16,088.00</u>
Journal advertising	<u> </u>
Sales of books	<u> </u>
Royalties received	<u> </u>
Subscriptions received	45.00
VAT	3,049.56
Interest received	287.66
Receipts from main/sub-groups	<u> </u>
Other income:	25.21
Total Receipts	24,013.26

Payments

Committee/officer expenses	3,737.29
Other travel & subsistence	<u> </u>
Framework of Qualifications Expenditure	1,235.25
Conference/seminar/meetings exes	3,218.47
Postage	76.82
Stationery and printing	2,657.98
Journal/newsletter expenditure	3,662.65
Printing books	<u> </u>
Payments to main/sub-groups	81.50
Fees/honoraria	<u> </u>

Bank charges	
VAT	510.98
Miscellaneous expenses	1,483.60
Other expenses:	
CILP VAT 2007	2,744.86
Web site	1,042.50
Total Payments	20,451.90

2007

Total Payments: £17,678.39

Total Income: £19,418.66

Increase of: **£1,740.27**

2008

Total Payments: £20,451.90

Total Income: £24,013.26

Increase **£3,561.36**

Richard Parker, Hon. Treasurer