



Annual Report for the year 2010

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1. CHAIR'S REPORT

2010 was not an easy year as the impact of financial cutbacks was felt. Many of our members faced uncertainties in their working environments as another major reorganisation was announced for the NHS. CILIP, also faced with increasing financial pressures, looked closely at the future of branches and groups.

In such a climate, it is particularly pleasing to be able to report positive news in the achievements of HLG.

HLG members worked with CILIP to develop CILIP's response to the white paper '*Equity and excellence: liberating the NHS*' published in July 2010 and to the proposals about the information strategy published in October 2010 under the title '*Liberating the NHS; an information revolution*'. HLG also contributed actively to the ongoing CILIP review of branches and groups, ensuring that the Chair or another committee member attended meetings of the Branch and Group Forum and offering considered responses to discussion points.

The report of the research project commissioned by HLG 'to gain a better understanding of the professional needs of its members and potential members' was completed in September and provided us with a wealth of information. The Committee is grateful to all those who took the time and trouble to contribute. Mindful of the challenges posed by effectively implementing research, the Committee set up a sub group to reflect on how best to put into practice the key findings. From this work, the 2011 business plan was developed, with objectives that will benefit HLG members and which can be achieved with our capacity and resources.

Two revised Core Collections, the Nursing Collection and the Medical Collection, were produced during the year using the new online methodology and have proved to be a valuable resource for many people working in health information.

Supporting Continuing Professional Development played an important part in HLG activities, and the CPD Panel organised several successful events. The HLG Conference at Salford Quays in July was an

outstanding opportunity for learning and for networking and was generally well reviewed. Subsidised study days and the award of bursaries to individual members are practical ways in which HLG supports CPD. The high quality of HLG events was recognised by the renewal of the CILIP Seal of Recognition.

Other activities, detailed in this annual report, have supported the work of HLG. They could not happen without the hard work of committee and panel members who devote time and energy to HLG.

Pauline Blagden, Chair, HLG.

2. REPORTS FROM PANELS AND PROJECT GROUPS

2.1 CONTINUING PROFESSIONAL DEVELOPMENT

2010 has been a busy year for the panel with the highlight event being the HLG conference. The conference, held at Salford Quays on the 19th and 20th July saw around 350 delegates gather to both network and attend presentations and workshops around the theme of “Keeping information centre stage”. The event was very well received and planning has already begun for the 2012 conference. During 2010 the panel also ran two subsidized study days, the first on 10th March on knowledge management was facilitated for HLG by Rachel Cooke,. The second, on Web 2.0 facilitated by Phil Bradley was on the 22nd April. The planning of events to support the continuing professional development of HLG members continued during 2010 and a number of study days and workshops are now scheduled for 2011. Some of these events will also be subsidized by HLG to enable HLG members to take full advantage of these events in the current difficult economic climate. In the latter part of 2010 the panel’s representative for Umbrella began work on putting together HLG sessions for Umbrella 2011. There will be six health themed sessions for health librarians and health information specialists.

HLG additionally officially supported the second Evidence-Based Information Literacy Conference (EBIL) which took place on the 3rd November at London Metropolitan University. The event was well attended with over 50 delegates taking part.

During the year the panel have also played a major role in the judging

of bursary applications, with an additional eight bursaries (four student bursaries and four standard bursaries) having been awarded to HLG members to attend the HLG conference in July.

The Leslie Morton Memorial Bursary was awarded to Donald Mackay who went to the MLA in May 2101.

The re-application for the CILIP Seal of Recognition, an accreditation recognizing the quality of all HLG continuing professional development activities, was also successful and the panel continue to ensure that all events meet the high standards of this accreditation

Members of the CPD panel on the 31st December 2010 were as follows:

Syed Adil	Debbie Hagon (<i>Umbrella representative</i>)
Potenza Atiogbe (<i>Minute taker</i>)	Frank Norman
Pip Divall (<i>HLG Conference Director</i>)	Marishona Ortega
Helen Elwell (<i>Chair</i>)	Vicky Robertson
Pat England	Madeleine Smith
Douglas Knock	Nikki Smiton
Stuart Glover (<i>HLG Conference programme lead</i>)	Sarah Sutton
	Michelle Wake
	Anne Weist

Helen Elwell, Chair, CPD Panel

2.2 IDEAS AND ADVOCACY PANEL

The Ideas and Advocacy panel (formally the Policy Panel) was originally established as a link with the CILIP Policy Forum. The Forum was wound up towards the end of 2009 because it seemed not to be serving its purpose. Its role has been replaced by revised Branch and Group Meetings. Vicky Bramwell, Helen Buckley Woods and Sarah Lawson have recently stood down from the HLG Committee and therefore the panel for various reasons. Our thanks to them for the contributions they have made. It has proven difficult to replace them and the future of the panel may have to be reviewed.

The Chair of the panel did a brief survey of other health library related groups to ascertain areas of common aims and objectives, mutual

interest and overlap of activity and reported back to the HLG Committee. This complemented the competitor analysis carried out by Chris MacDonald as part of the HLG *Professional development needs project*. HLG responded to the CILIP *Survey of policy priorities* carried out in September 2010. The Committee has also discussed the MLA report on *Public library activity in the areas of health and wellbeing*. CILIP identified public health as one of its six priorities for the new government in its manifesto for the recent general election.

HLG Committee members (Pauline Blagden, Alan Fricker, Gary Birkenhead and Maurice Wakeham) worked with Guy Daines, CILIP's Director of Policy and Advocacy, on a response to the Government's White Paper, *Equity and Excellence: Liberating the NHS*. Work continues on responses to subsequent consultation papers. The HLG Committee is also represented on the CILIP/RLUK/SCONUL Health Strategy Group.

Maurice Wakeham, Chair, Ideas & Advocacy panel

2.3 MEMBERSHIP AND PUBLICITY

The two highlights of 2010 were the HLG Conference in Salford and the research we commissioned into the professional development needs of our members, the latter taking up a considerable amount of time. The main challenge continued to be maintaining our membership numbers and ensuring existing members continue to receive a comprehensive package of services and support.

Events

The main event of the year was the HLG Conference in Salford. HLG had a stand at this conference and in addition to the usual promotion of the group and its activities, we also used the exhibition space to engage with members and other delegates on the *Professional Development Needs Project*.

Publicity

We supported HLG colleagues in the production of publicity material. This included a new flyer for the Health Libraries and Information Services Directory (HLISD) and delegate folders to be used by our

CPD colleagues at events. These were produced by our new design agency Niche Communications of Stockport. We still have a vacancy for a Publicity Co-ordinator. We regularly review publicity material as it is important that our publicity material reflects the current range of activities that HLG provides, and to ensure the images we use are representative of the modern health library and information community.

Members/Subscribing Members

Group membership in March 2010 was 1501, down from 1,591 in November 2009, from 1,660 in December 2008 and 1,710 in December 2007.

By the end of the year we had 2 subscribing members. It was never intended that the figure would be high as we encourage people to join CILIP direct. People are also joining subject groups direct, such as HLG Wales. A wider concern is the reduction in members choosing us as one of their Special Interest Groups as part of their CILIP membership. The new HLG Business Plan acknowledges and addresses this.

HLG-Members email discussion list

We ended the year with 485 subscribers, up from 477 in 2009, 462 in 2008 and 447 in 2007. The list continues to be used to keep our members informed of HLG activities and developments and we hope to make more use of it for gathering views in relation to our influencing work. This shows that whilst our overall membership is down, those who are members are increasingly engaged through their membership of our discussion list.

Professional Development Needs Project

This was the major activity for the panel in 2010, playing a considerable role in producing the research brief and advertising, selecting and recruiting the Researcher (Chris MacDonald) and then supervising his work through to final report and presentation. The project was established '*to gain a better understanding of the professional needs of its members and potential members*'. The Committee is using the report to develop an action plan to enhance the

services HLG offers its members and a summary of the research can be found on our website at www.cilip.org.uk/hlg

Members of the panel:

Gary Birkenhead (membership)

Julie Ryder (website)

Andrea Lane (events)

Publicity (vacant)

Gary Birkenhead, Chair, Membership and Publicity Panel

2.4 NEWSLETTER

The Group's Newsletter continues to be published in electronic format through the Group's website. Thanks go to Julie Ryder for publishing the newsletter: <http://www.cilip.org.uk/get-involved/special-interest-groups/health/pages/newsletter.aspx>

An email via the CILIP branch & group emailing system, HLG/HLG-Wales and LIS-Medical lists notifies readers of the new issue.

Newsletter Access

According to website statistics, the Newsletter constitutes approximately 15% of the overall traffic to the Group's website. In terms of viewing statistics, the Group website has 29,809 page views of which 4,261 are for the Newsletter (14.29%). And in terms of unique page views the Group website has 22,125 unique page views of which 3,268 are for the Newsletter (14.77%).

Newsletter Content in 2010

The Newsletter can only succeed with the input of HLG members. My thanks go to the regular Newsletter team: Keith Nockels, Fabienne Michaud, Kate Boddy and Julia Garthwaite who have all worked hard to produce interesting and informative regular columns which I am sure are appreciated by the readers of the Newsletter.

This year we also had some excellent guest editorials. In the September issue Pip Divall and Stuart Glover (Conference Director and Programme Lead for the HLG Conference) talked about their

experiences in organising the event. And in the December issue Emily Harker, previous editor of the Newsletter, with her perspective on the changing health information and libraries world.

I would also like to take this opportunity to thank HLG members for their ongoing support and contributions to the Newsletter. Over the four issues of 2010¹, we received 3 original articles, 11 book reviews and 16 meeting reports for publishing in the Newsletter. All of these items are written by HLG members and Newsletter readers and they constitute a significant proportion of the content of issues.

Elise Collins, Editor

2.5 HEALTH INFORMATION AND LIBRARIES JOURNAL

The HILJ Strategy 2010-2014 was implemented in March 2010 and has informed the business of HILJ over the past year.

Copy Flow

There was a strong flow of copy throughout the year with 72 unique manuscripts received (excluding regular features and obituaries). This figure represents a 60% increase in the number of unique manuscripts received in 2009 and is thought to have resulted from the combined effect of the improved impact factor of the journal and a renewed focus on marketing activities; further details below.

Continuing the trend noted in 2009, an increased number of unique manuscripts were received from overseas: UK - 40%; North America - 18%; Europe - 14%; East Asia - 11%; South Asia - 5%; Australia - 4%; Middle East – 4%; South America - 2%; South Africa - 2%. A commensurate increase was also observed in the number of unique manuscripts that did not fit within the scope of the journal.

To facilitate greater accessibility to papers published in HILJ, all original articles accepted for publication are now also published on Early View (EV). EV is a service provided by Wiley Online Library to

¹ March 2010: 2 book reviews & 1 meeting report

June 2010: 1 original article, 2 book reviews & 2 meeting reports

September 2010: 1 original article, 3 book reviews & 6 meeting reports

December 2010: 1 original article, 4 book reviews & 7 meeting reports

enable accepted papers to be made available in a timely fashion, prior to publication in a print issue.

HILJ is also made available for free, or at low cost, in developing countries via the HINARI and INASP initiatives.

Impact Factor

Calculated on manuscripts published in HILJ in 2008 and 2009, in June the journal was awarded an improved impact factor (IF) of 1.521. This represents an improvement for the second year in a row (2008 – 0.592; 2009 – 0.939). The journal is now placed 18th of 65 journals listed in the Information Science and Library Science category of the ISI Journal Citation Report. These ongoing improvements are indicative that the specific strategies put in place over the past few years are continuing to proving effective.

To promote this good news, details of the IF are now published on the front cover of the journal.

Meetings

The Editorial Advisory Board (EAB) took place in June. The morning was devoted to two discussion groups: Competitor Analysis and Target Audience.

1. Competitor Analysis: HILJ was deemed to have achieved equity or indeed surpassed those of many of its competitors. This includes the Journal of the Medical Library Association, previously viewed as the main publishing rival of HILJ.
2. Target Audience: It was proposed that informaticians, policy makers and health librarians without their own national health information journal were all worthy of consideration as potential target audiences for HILJ.

The afternoon was taken up with the main EAB meeting.

The Editorial Team met three times in February, June and October. Key areas of discussion have included: the production of HILJ's inaugural virtual issue (see below); standardising the presentation of regular features which includes the introduction of an abstract aimed at aiding retrievability of HILJ content; modifying referee score sheets to include a wider range of meaningful responses (yes/no/not applicable/with reservations); and the development of guidance for manuscripts written in English as a second language.

The Marketing Team met via tele-conference four times in January, April, August and November. Particular attention has focused on: how to promote 'hot topics' and the virtual issue of the journal; HILJ's presence at the HLG conference; production of a flyer to promote HILJ at relevant events; maintaining and developing HILJ web pages including, since August, those via the Wiley Online Library platform (<http://wileyonlinelibrary.com/journal/hilj>); optimising links with the HLG web site; HILJ news and announcements via the Editor's Twitter account @mariajgrant; and reciprocal marketing arrangements with the Journal of the European Association for Health Information and Libraries (JEAHIL).

Keeping Information Centre Stage Amid Changing Scenery, HLG Conference, 19-20 July

HILJ was heavily represented at the conference via the publication of a virtual issue of the journal, a workshop and a sponsored drinks reception.

1. **Virtual Issue (VI):** A VI of HILJ was specially compiled to accompany the 2010 HLG conference. Showcasing the range and quality of recent submissions, the VI mirrored the usual format of the journal including a review, original articles and regular features. The VI drew on the key papers selected by the Editorial Team and HLG Chair to reflect the conference theme. Entitled *Celebrating the Role of Health Information* the VI is available free of charge at <http://wileyonlinelibrary.com/journal/hilj>
2. **Writing for Publication Workshop:** Maria Grant, HILJ Editor and Andrew Booth, HILJ Regular Feature Editor (Using Evidence in Practice) facilitated a well-attended workshop of 28 participants on 'Writing for Publication' at HLG conference. Twenty-four participants elected to participate in a follow-up exercise, with 17 either explicitly mentioning an intention to write their ideas up for HILJ or proposed topics amenable to development as a HILJ original article. A follow-up with participants took place in early September and a further follow-up will take place in 2011.
3. **Drinks Reception:** Wiley-Blackwell, co-owner of HILJ, sponsored the drinks reception prior to the conference meal.

Staff

2010 represented a period of relative stability for the HILJ Editorial Team with just a number of small changes at Wiley-Blackwell. Sharon Low has taken over as HILJ Production Editor in Singapore and Seb Atay took over as Editorial Assistant in Oxford. We wish to register our thanks to Enrico Ventura and Lydia Webb for the past contributions to the journal and wish them well for the future

Maria Grant, Editor, HILJ

2.6 CORE COLLECTIONS

Following the successful pilot of a new methodology for updating the Core Collections last year, the Core Collections working group successfully completed the revision of both the Nursing and Medical Core Collections during 2010. They have continued using the social cataloguing application LibraryThing as a platform to invite contributions from a wider range of information specialists and clinicians both in commenting on titles from the previous editions and recommending new titles.

Lori Harvard led the compilation of the 4th edition of the Nursing Core Collection, which was published in July and launched at the HLG Conference in Manchester.

Helene Gorrington, the Core Collection lead, and Richard Jones from the BMA co-edited the 6th edition of the Medical Core Collection. There were a total of 34 contributors and the Core Collections working group had a number of editorial meetings at the end of the consultation period in order to consider these recommended materials and to identify overlooked areas.

Tomlinsons have continued with their role in the print publication and distribution of the core collections and the series are also available online via a Read Only version of Library Thing available on the CILIP HLG website.

The Core Collections working group expanded its membership this year and is now comprised of the following members:

Core Collections working group:

Clare Boucher	Subject Librarian Medicine & Health Sciences, Swansea University
Andrew Dove	Online Resources & Training Librarian, University Hospitals of Leicester NHS Trust
Hélène Goring	Library Services Manager, Birmingham & Solihull Mental Health NHS Foundation Trust & HLG Core Collections Lead
Imrana Ghumra	Local Services Liaison Manager electronic Knowledge Access Team (eKAT) London Health Libraries London Deanery & HLG Committee Member
Richard Jones	BMA Medical Book Awards Director, British Medical Association Library
David Law	Library Services Manager, Royal Wolverhampton Hospitals NHS Trust
Julie Noren	Site Librarian, UCL Institute of Orthopaedics Library
Lyn Robinson	Information Studies Scheme Director and Admissions Tutor, Department of Information Science, City University London

The next title to be revised is the Primary Care Core Collection.

Helene Goring, Core Collections Lead

2.7 WEBSITE

The main specific body of work in 2010 was adding the 60 presentations and 14 posters from the HLG Conference.

During the year the HLG web pages attracted 29,809 hits, with 22,125 being unique page views with events, newsletter and subject groups scoring the most hits.

The HLG website can be found at <http://www.cilip.org.uk/hlg>.

Julie Ryder, Web Editor

2.8 HEALTH LIBRARY AND INFORMATION SERVICES DIRECTORY-HLISD

The work on securing the immediate future of HLISD, which was begun 2009, was consolidated during 2010.

It was agreed that funding for HLISD be shared between its two partners, SHALL and HLG. As a result, in 2010:

- SHALL funded both the technical hosting and the services of the HLISD Co-ordinating Editor.
- HLG funded face-to-face HLISD Board meetings (two during 2010 but these to be reduced to one per annum in successive years) and publicity. The latter included the re-launch of the HLISD leaflet in time for the Conference in July 2010.

It is hoped and expected that these funding arrangements will continue for 2011.

The technical hosting of HLISD was successfully transferred from NHS Evidence to Wirral Health Informatics Service (WHIS) in April 2010.

At the end of the year the number of Editing Groups stood at 51; there were 855 entries and 1,021 names in the Contact Field.

Generic email address: contactus.hlisd@gmail.com

Web address: <http://www.hlisd.org>

Chris Thornton, HLG Representative, Service Board, HLISD

3. REPORTS FROM SUBJECT GROUPS

3.1 INFORMATION FOR THE MANAGEMENT OF HEALTHCARE (IFMH) Study Days

In February 2010, IFMH hosted a study day on Commissioning. The

following presentations were made:

- Martin McShane, Director of Strategic Planning & Health Outcomes, NHS Lincolnshire - *Commissioning in the NHS*
- Richard Crookes, Knowledge Resources, NHS Nottingham City - *Individual Funding Requests & Joint Strategic Needs Assessments: The Involvement of Primary Care Librarians*
- Linda Ward, Clinical Reviews and Effectiveness Specialist, *East Midlands Specialised Commissioning Group - Information Support For Specialised Commissioning*
- Alison Price, Librarian, Lincolnshire Primary Care Trust - *The Commissioning Handbook: Dynamic Collaboration*

Copies of presentations are at

<http://www.ifmh.org.uk/studyday0210.html> and have been published in IFMH Inform http://www.ifmh.org.uk/inform/infm20_2.htm.

IFMH Inform

IFMH Inform continues to provide an important communication channel for IFMH business, keeping up-to-date with developments in health and social care information management nationally, and original research and descriptive papers on a range of topics.

Editions were produced by an editorial team of Alan Lovell, Kathleen Irvine for 20(2) and 20(3) and Catherine Ebenezer, Jane Surtess for 21(1), with support from the IFMH Committee. In 2010 these included:

- **20(2) Spring 2010**
 - Martin McShane, Director of Strategic Planning & Health Outcomes, NHS Lincolnshire - *Commissioning in the NHS*
 - Richard Crookes, Knowledge Resources, NHS Nottingham City - *Individual Funding Requests & Joint Strategic Needs Assessments: The Involvement of Primary Care Librarians*
 - Linda Ward, Clinical Reviews and Effectiveness Specialist, *East Midlands Specialised Commissioning Group - Information Support For Specialised Commissioning*
 - Alison Price, Librarian, Lincolnshire Primary Care Trust - *The Commissioning Handbook: Dynamic Collaboration*
- **20(3) Summer 2010**
 - Current Awareness Service For Health (CASH). Kath Williams provides an overview of the Current Awareness Service for Health (CASH), including its history and development, service model and key service features.

- *The Public Health Observatories In England: Celebrating A Decade Of Public Health Intelligence.* Heather Lodge from the London Health Observatory describes the public health intelligence provided by the PHOs.
- *How Can Social Marketing Improve Health Literacy?* Toby Hopwood from the National Social Marketing Centre describes how social marketing can improve public health
- **21(1) Autumn 2010**
 - *NHS Evidence at the CILIP HLG conference:* Mark Salmon from NHS Evidence presents the findings from the recent NHS Evidence benchmark survey.
 - *Knowledge Support for Senior Managers – Improving Service Delivery and Quality:* Debra Thornton from Blackpool, Fylde and Wyre Hospitals discusses how evidence-based practice can be applied to service planning and organisational change.
 - *Developing a new ‘corporate’ Clinical Librarian role:* Louise Hull from University Hospitals of Leicester, describes the setting up of a corporate clinical librarian service within her Trust.

Annual General Meeting

The 2009 Annual General Meeting was held on 25th January 2010 at the Leopold Hotel, Sheffield, deferred from 26th October. The meeting passed the revised constitution and approved the business plan. The financial report for the year to 31/12/2008 was passed and the auditors re-appointed.

Subscriptions and Finance

Membership was relatively stable in 2010, with the end of year seeing IFMH maintaining its healthy bank balance.

Committee Structure

Elections were held in March/April for officers of the group including:

Name	Committee Post
Richard Bridgen	Chair
Paul Howley	Secretary
Kath Wright	Treasurer and Membership Secretary
Dr Alan Lovell	INFORM Editor
Study Day Co-ordinator	No nominations
Committee Members	No nominations

All nominated people were elected into their respective posts. Later in the year, we said goodbye to Dr Alan Lovell and Kathleen Irvine as Joint INFORM editors, and Adrienne Speake as Study-Day Co-ordinator.

For further details of all IFMH activities, please visit the IFMH web site at <http://ifmh.org.uk/> or by contacting Susan Mahoney, Membership Secretary on tel: +44 (0) 1743 492283 or email Susan.Mahony@sssft.nhs.uk.

Richard Bridgen, Chair - IFM Healthcare

3.2 LIBRARIES FOR NURSING (LFN)

Committee changes

We welcomed new members to the committee during 2010: Clare Boucher, Bethan Carter, Andrew Dove, Lorrie Farrall, Marie Hounsome, Jodie Knight and Gillian Siddall.

We said goodbye to Lori Havard our long standing membership secretary and Claire Constable our treasurer. We thank Lori and Claire for all their hard work on the committee and wish them well in the future.

New committee positions:

Membership:	Alison Paul
Secretary:	Bethan Carter
Treasurer:	Andrew Dove

Bulletin

LfN produced three Bulletins in 2010. Articles included the indexing of electronic only journals and new developments at the British Nursing Index, an introduction to CASH (Current Awareness Service for Health), a feature on the work of NHS Evidence Specialist Collections, an outline of the new Knowledge Network from NHS Scotland and reports from the Health Libraries Group conference, the Librarians' Information Literacy Annual Conference and the European Association for Health Information and Libraries conference as well as a current awareness and professional literature section. We aim to produce three Bulletins in 2011 and welcome articles for inclusion.

Website and marketing

Julia Abell and Phillip Barlow have been working on marketing and overseeing the LfN website. LfN have set up our own domain name for easier access to the LfN website, and have a linked email address. We have a presence on Twitter, and are investigating other ways of using social media to improve our marketing. We have invested in other marketing tools, including new display stands, literature and promotional freebies to further recognition of the LfN brand."

Finance

At the end of 2010 the current account balance for the group was £12,441.28 (balance per cash book).

Income for Bulletin Subscriptions was £1,142.50

Income for Events was 1,771.75

Events

Study day organisers are Sarah Thompson and Gillian Siddall.

LfN held one study day in 2010. This was on Tuesday 5th October at the Royal York Hotel, York, on the theme of Information Literacy. The speakers were Sheila Webber, Kate Clark and Susie Andretta.

HLG Conference July 2010

LfN had a stand at this conference which was very successful.

We also had a speaker slot – Christine Urquhart, lecturer, and Faten Hamad, PhD student, both at the University of Aberystwyth on the topic of '*Searching beyond the RCT - looking for sibling studies on qualitative, economic and process research*'. Details can be found on the HLG website at:

<http://www.cilip.org.uk/get-involved/special-interest-groups/health/events/conferences/pages/conference-2010.aspx>

LfN also offered to fund a free delegate place at the conference, for which there was no response on this occasion but we may well look at similar offers in the future.

Core Collection for Nursing

The Nursing and Midwifery Core Collection was published in 2010. Lori Havard was on the group for LfN undertaking the completion of this work.

Membership

LfN had a membership of 48 in 2010 - 17 were institutions and 31 were individuals.

AGM

The LfN AGM for 2010 was postponed and will be held during 2011.

Jane Shelley, LfN Chair and members of the LfN Committee

3.3 HEALTH LIBRARIES GROUP WALES (HLGW)

Committee

Chair - <i>Vacant</i>	Lori Havard (<i>retired 2010</i>)
Erin Abbot - <i>Secretary</i>	Angela Perrett –
Sabine Berendse	<i>Membership Secretary</i>
Sarah Bruch - <i>Treasurer</i>	Sian Robins –
Katrina Dalziel – (<i>retired 2010</i>)	<i>Newsletter/Web</i>
Sarah Davies	Mary Sholedolu (<i>retired 2010</i>)
Anne Dickson	Stephen Storey
Meg Gorman	

Membership

We had 79 members during 2010. If someone is a member of HLG and lives in Wales, they are automatically members of HLG.

Website and marketing

HLGW has a website link from HLG. On this page our aims, mission and Committee information are made available. Advertisement for study days will appear here.

Finance

An estimate of the account total for 1st January 2010 was £3,284.49 and the end of year account total for 31st December 2010 was £3,754.26.

Events

HLGW held two study days in 2010. The first on 11th June a 'Train the Trainer Workshop' at the National Botanic Gardens led by Paula Elson, from RCN Wales. The Kathleen Cooks Fund helped support this study

allowing members to attend for £15 and non-members for £45.

The second study day was held on the 11th November in Llandrindod Wells covering 'Marketing for Health Libraries' with a variety of speakers. The event was charged at £55 for members and £80 for non-members.

Future plans and activities

- Mandy Powell of CILIP Wales will attend meetings as required.
- Explore possibility of joint NHS copyright and procurement for resources.

4. GROUP COMMITTEE

COMMITTEE MEMBERSHIP AND REPRESENTATION

CHAIR

Pauline Blagden, Library Services Manager, Portsmouth Hospitals NHS Trust

HON. SECRETARY

Richard Bridgen, Library and Knowledge Services' Manager, United Lincolnshire Hospitals NHS Trust

HON. TREASURER

Heather Chesters, Assistant Librarian, Friends of the Children of Great Ormond Street, Institute of Child Health

COMMITTEE MEMBERS

Gary Birkenhead, Health Information Centre Manager, Tameside General Hospital

Chair of Membership & Marketing Panel

Elise Collins, Information Specialist, National Collaborating Centre for Cancer

HLG Newsletter Editor

Helen Elwell, Cataloguing and Search Services, British Medical Association

Chair of CPD Panel

Imrana Ghurma

Local Services Liaison Manager, electronic Knowledge Access team (eKAT), London SHA

Helene Gorrington, Library Services Manager, Birmingham & Solihull Mental Health Trust
International Lead

Shaun Kennedy

Deputy Librarian, Royal College of Psychiatrists
Assistant Treasurer

Andrea Lane, BMJ Knowledge, BMJ Publishing Group

Frank Norman, Librarian, National Institute for Medical Research
Prizes co-ordinator

Julie Ryder, Julie Ryder Associates
Web editor; HLISD Co-ordinating editor

Maurice Wakeham, Faculty Liaison Librarian: Health & Social Care, Anglia Ruskin University
Ideas and Advocacy Panel

CO-OPTIONS

(ex officio)

Maria J Grant, Research Fellow (Information), Centre for Nursing & Midwifery Research, University of Salford
HILJ Editor

Jacqueline Dufuss, Library, Walsall Hospital
Publications Promotions and Marketing Co-ordinator

Chris Thornton, Head of Library Services, Central Manchester University Hospitals NHS Foundation Trust

REPRESENTATIVES OF SUBJECT GROUPS

IFMH

Richard Bridgen, Library and Knowledge Services' Manager,
United Lincolnshire Hospitals NHS Trust

Libraries for Nursing

Jane Shelley, Subject Librarian, Health and Social Care, University
Library, Anglia Ruskin University

HLG Wales

Lori Havard, Health Sciences and Medical School Librarian, Swansea
University

5. FINANCE

The Health Libraries Group (HLG) has remained in a strong financial position during 2010 and, as a result, has been able to continue to invest in support for HLG members, including funding bursaries and providing opportunities for CPD training, as well as investing in research into the professional development needs of members and potential members in order to improve the provision of services and support for the future.

2010 was an HLG conference year, which would usually mean relatively low income and high expenditure. Despite this, the group made a slight profit for the year, due to other income streams. This stable financial position enabled the Group to provide support for information professionals wishing to attend the 2010 HLG Conference in Salford. Eight bursaries were awarded, of which four were for student delegates. Discounts were also available for early-bird bookings. The income generated from the conference will arrive in the 2011 financial year. Early indications are that the conference, which was once again a popular and successful event, will either break even or be in profit.

The main source of income for 2010 was royalties from the Health Information and Libraries Journal (HILJ). This income was again higher than last year due to the impact of currency on subscription income and due to the continued success of the journal.

CILIP capitation and profits from the 2009 Umbrella conference have also contributed to income for 2010. CILIP capitation, as a source of income, will be suspended for 2011 pending the outcome of the July 2010 '*Defining our professional future*' report to CILIP Council. HLG will need to rely more heavily on other sources of income to continue to provide excellent value for its membership.

During 2010, HLG has provided well attended, subsidised CPD events on the subjects of knowledge management and Web 2.0. HLG intends to continue to subsidise CPD events, which are already being planned for 2011. A 2010 HLG bursary assisted an information professional in attending the EAHIL conference in Portugal and HLG bursaries will continue to be available in 2011. HLG has also taken on the administration of the Research in the Workplace Award (RIWA), which was previously administered by HLG's subject group, Information for the Management of Healthcare (IfMH).

In 2010, HLG invested in external research into the professional development needs of members and potential members of HLG. The outcomes of this research will inform the actions and objectives of the Group for 2011 and should enable the Health Libraries Group to identify the best ways to support members in what continues to be a difficult economic climate and to continue to provide a valuable and valued service for members.

The auditors for the 2010 accounts were Andrew Dove (Hon. Treasurer, LfN) and Kath Wright (Hon. Treasurer, IfMH)

CILIP Health Libraries GroupBalance sheet as at 31st December 2010**ASSETS**

	2010	2009
Cash-in-hand, at bank or on deposit:		
COIF Deposit Fund	10,137.43	10,072.04
Current a/c	57,142.67	54,594.40
Cash-in-hand	0.00	0.00
	<hr/>	<hr/>
	67,280.10	64,666.44

LESS LIABILITIES

Un-presented cheques:		159.00
		54.60
		59.50
		130.40
Leslie Anne Morton Memorial Fund	4,269.43	5,259.43
	<hr/>	<hr/>
NET ASSETS	63,010.67	59,003.51

Represented by:

ACCUMULATED FUNDS

As at 1 st January	59,003.51	38,179.02
Net income (expenditure) for year	2,613.66	20,871.87
	<hr/>	<hr/>
	61,617.17	59,050.89

*Heather Chesters, Honorary Treasurer**07 February 2011*

CILIP HEALTH LIBRARIES GROUP

Income and expenditure for the year to 31st December 2009

INCOME

	2010	2009
CILIP Capitation	2,591.00	2,665.19
Framework of qualifications income	0.00	0.00
Conference/seminar/meetings income	2,176.35	18,984.60
Journal sales/subscriptions	22,904.00	17,209.86
Subscriptions	50.00	50.00
VAT	4,008.20	5,660.48
Interest	65.39	119.07
RIWA	3,000.00	0.00
Other	224.00	407.01
Total	35,018.94	45,096.21

EXPENDITURE

Committee/officer expenses	4,571.14	7,592.99
Other travel & subsistence	1,786.70	338.60
Framework of qualifications expenditure	1,626.50	3,676.10
Conference/seminar/meetings	1,020.67	10.00
Postage	100.89	53.12
Stationery and printing	5.10	2,477.90
Printing books	2,799.54	0.00
Journal/newsletter expenditure	3,783.00	3,284.93
Fees/honoraria	1,329.01	1,500.00
Payments to main/sub-groups	0.00	0.00
Bank charges	10.00	0.00
VAT	660.20	489.55
Miscellaneous expenses	73.37	275.00
CILIP VAT	0.00	2,593.95
Web Site	1,200.00	1,932.20
Professional development needs research	10,719.38	0.00
Leslie Morton Memorial Fund	990.00	0.00

3 cheques that were included in 2009 cash bk	348.90	0.00
Marketing and publicity	1,380.88	0.00
Total	32,405.28	24,224.34
Net Income (expenditure)		
Transferred to balance sheet	2,613.66	20,871.87

Heather Chesters, Honorary Treasurer
07 February 2011