

## Health Libraries Group of CILIP

Minutes of the meeting held at CILIP, Ridgmount Street, London 9 December 2009

### Present

Gary Birkenhead  
Pauline Blagden (chair)  
Vicky Bramwell  
Richard Brigden  
Helen Buckley Woods  
Heather Chesters  
Helen Elwell  
Imrana Ghumra  
Helené Gorrington

Maria Grant  
Emily Harker (minutes)  
Shaun Kennedy  
Frank Norman  
Julie Ryder  
Chris Thornton  
Maurice Wakeham  
Jennifer Wilkinson.

### 1. Apologies for Absence

Received from Elise Collins, Lori Havard, Andrea Lane, Sarah Lawson, Jane Shelley,

### 2. Minutes of last meeting and matters and matters arising

The minutes were accepted as a true and accurate record of the meeting.

Leslie Morton

-PB had a telephone discussion with Rowena Wells CILIP director of finance and Rowena has offered informal advice to the Leslie Morton trustees.

- Ian Snowley is no longer involved and Richard Osborne and FN will be taking over.

- FN has checked bursary process – the Leslie Morton group will receive and judge applications and pass to CPD for approval. Leslie Morton Group will be inviting PB or HE to their next meeting.

JR has approached CILIP about a email address and has heard nothing further

**Action: JR to chase CILIP re HLG email address**

**Action carried over: Publicity co-ordinator post still needs to be filled.**

### 3. Chair's Report

ENCOMPASS – CILIP have launched a positive action training scheme to encourage members of the Black and minority ethnic communities to seek a library and information career.

Branch and Group Four November 2009

- CILIP is going to give the Branch and group forum more responsibility for policy and there will be a more formal link with council and CILIP officers.
- The forum will hold 2 meetings per year and representation will be 1 member from each branch or group.
- There are no terms of reference for this group yet.
- The policy forum will be made leaner as a result of the above changes.

#### 4. Patient Information Forum – Mark Duman

Mark Durman (president) could not attend due to family commitments. The Patient Information Forum are an independent umbrella organisation and are keen to work with CILIP.

**Action: GB to ask Mark what he had in mind re collaboration and offer the possibility of putting a link on the website or having a stand at the conference.**

#### 5. Branch and Group Marketing event

Some CILIP members do not want any communication from CILIP so only receive Gazette and Update. Gazette is free to advertise in so they stressed to always advertise training events, news, sponsorship opportunities etc in Gazette

#### 6. HILJ

- Clarification on Wiley / HILJ relationship – this is a one year rolling contract and HILJ receive 20% of the gross profit
- Good copy flow up to September 2010 issue.
- Looking to utilise previous copy with the first possibility being aimed for the clinical librarian conference in 2011
- MG looking to see if RSS feed of ToCs for HILJ can include newsletter to build on relationship between two publications.
- MG asked if HLG would pay to transport HILJ archive to MG. Committee agreed.

#### 7. Newsletter

EC asked for suggestions about a new column

web innovation was suggested as a possibility. Something like exploring a web tool and explaining in non technical language how to set it up, how to use it, and an example if possible of where it had been used efficiently / really well either for the benefit of a library or own personal development. Examples that were discussed included facebook, slideshare, a feedreader, igoogole page. It was suggested that it ought not to be called "Web 2.0", there was a feeling that people might be fed up of the terminology web 2.0 but not the concept.

**Action: EH to email EC explaining above**

#### 8. CPD Panel

- Richard Parker has resigned.
- March study day being finalised
- Health information study day is becoming a LRG / HEALER event so not appropriate to use preagreed HLG funds can this be carried forward. Committee agreed.

CILIP Umbrella 2009 – positive feedback from attendees about conference but not about location. Next one will be in Leeds or York.

Bursary – only 1 application and this was successful. Received £400 to go to EAHIL.

Folders for training events. HE had received a quote but it was expensive so will investigate further.

#### 9. Membership and Publicity

2 new subscribing members

#### 10. Online Directory 'HLISD'

Transfer from NHS to SHALL will take place in April and the current bugs should be fixed. RCN are no longer a stakeholder. There is a need for some financial support from HLG to support the wider entries e.g. beyond England and the NHS. Committee agreed to finance meeting costs for up to 10 people; - two meetings before handover; one meeting post handover; and two conference calls post handover.

**Action: Need someone from committee to become HLISD representative. Any volunteers please let PB know.**

#### 11. Subject Groups

IFMH – Secretary standing down. 2 new columns in IFMH. Study day in Feb 2010.  
LfN – Keen to explore the possibility of joint events with IFMH / HLG.  
HLG Wales – no news

#### 12. Website

Website has migrated to new system

#### 13. Core collection

Clarification on funding – there was originally £10,000 which came from the medical information working party who ran some courses in 2000. £2,000 was used at the last launch.

Tomlinsons have yet to publish the mental health collection.

**Action: HG to pursue terms of reference / memorandum of understanding with Tomlinsons.**

Nursing data ready to go on library thing.

#### 14. Business Plan update

Research brief – needs to be more specific including locality of research e.g. England / UK.

**Action: Officers and GB to follow this up including looking at costs in detail.**

**Action: MG to check with Healthcare Libraries Unit about any information they might have about an indication of bid costings.**

#### 15. Ideas and Advocacy panel

No meeting since last. Wait to see what is happening to Policy Forum in light of news from Branch and Groups.

#### 16. International

HG is attending Phi strategy meeting in January. Still chasing EBSCO for payment for bursary.

#### 17. Treasurer's Report

Asked committee to agree to courier paperwork from RP to HC. Committee agreed.

#### 18. Communication

There is a calendar function on the new website which could be used to contain all planned meetings / deadlines as well as training events.

**Action: JR to investigate further**

#### 19. Any Other Business

Dates of meetings in 2010:

Wednesday 17 March, Wednesday 23 June,  
Thursday 2 September, Wednesday 8 December