



# **Annual Report for the year 2003**

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# CONTENTS

	Page
<b>1. CHAIR'S REPORT</b>	2
<b>2. GROUP MEMBERSHIP AND COMMITTEE</b>	3
<b>3. GROUP COUNCILLOR'S REPORT</b>	6
<b>4. REPORTS FROM PANELS</b>	7
4.1 Continuing Professional Development	
4.2 Membership and Publicity	
4.3 Prizes, Awards and Lecture	
4.4 Publications	
<b>5. REPORTS FROM SUB GROUPS</b>	14
5.1 Information for the Management of Healthcare (IFMH)	
5.2 Libraries for Nursing (LfN)	
<b>6. ACCOUNTS FOR 2003</b>	18

## 1. CHAIR'S REPORT

2003 was the second year of the current Health Libraries Group Committee, which was elected in April 2002. During 2003, the HLG Committee held four business meetings and one strategic planning Away Day.

### **Continuing Professional Development**

Highlights of the year included the HLG strand of CILIP's Umbrella 2003 Conference *Information in Action* which took place in July 2003. We ran six sessions, including *Evidence Based Librarianship, Information for Patients, and E-Learning*. We also held our first AGM Plus. After the formal AGM, members were invited to meet Committee members and participate in the market place, where they could find out more about HLG activities. HLG was the only special interest group to have its own stand at the Umbrella exhibition. Members commented that this provided a useful focal point for meeting other members interested in health information.

As always, HLG held many CPD events throughout the year, including ones on the subjects of clinical librarianship and expanding roles for health librarians. For the first time, HLG held a seminar at the Online Conference in December. Veronica Fraser, NHS Library Adviser, gave a well attended talk on health informatics.

### **Improvements to services and new initiatives**

Improvements to services and new initiatives have emerged this year as a result of the membership survey which took place in 2002. These included the establishment of the HLG discussion list—*hlg-members*. The high quality of the newsletter continued, but with increased timeliness due to its being available on the Web. The HLG website continues to improve.

The new editor for the HLG journal, *Health Information and Libraries Journal*, continued to develop his strategy to increase the international content, and the impact factor. A special issue funded by HeLicon focused on Evidence Based Librarianship, a new trend being led by the health information profession.

### **CILIP Health Executive Advisory Group**

CILIP set up a Health Executive Advisory Group, chaired by Judy Palmer, Bodleian Library, and as Chair of HLG, I was on the organizing Committee. The group aims to consider the relevance of the developments within health care to the Library and Information Services profession more generally. A workshop took place in May 2003 entitled *The Example of Health: a prognosis for the profession?* This was followed by a series of interviews with individuals. The final report is due in 2004. The recommendations resulting from the report of this task and finish group will have implications for HLG's future policy influencing role.

### **Libraries for Nursing (LfN) and Information for the Management of Health Care (IFMH)**

The two groups in partnership with HLG, Libraries for Nursing (LfN) and Information for the Management of Health Care (IFMH) continue to be

productive and proactive. HLG, LfN and IFMH looked at new, more modern ways of working together in the future.

### **HLG Manifesto**

At the HLG Committee Away Day, we began to develop an HLG Manifesto which will outline a proposed future direction for HLG. This will be going out for consultation with the members in 2004.

None of these exciting activities and developments would take place without the hard work of the HLG Committee and the contribution of many active HLG members. I would like to extend my thanks to you all.

*Jackie Lord, Chair HLG*

## **2. GROUP MEMBERSHIP AND COMMITTEE**

### **2.1 Membership for 2003**

2,039

### **2.2 Committee membership and representation**

#### **Officers**

Chair	Jackie Lord BA MCLIP Head of Library and Information Services, Royal College of Nursing
Hon. Secretary	James Beaton MA (Hons) DipLib MCLIP Librarian, Royal College of Physicians and Surgeons of Glasgow
Hon. Treasurer	Clare Shemilt BA(Hons) MSc(Econ) MCLIP Knowledge Management and Libraries Coordinator, Birmingham and the Black Country Workforce Development Confederation.
Assistant Treasurer	Steve Glover BSc(Hons) Medical Librarian, Kistoris Medical Library
CILIP Group Councillor	Tony McSéan, Librarian, British Medical Library

#### **Committee members**

Helen Bingham BSc MSc MCLIP  
NHS Library Services Manager, Portsmouth  
Hospitals NHS Trust Library

Gary Birkenhead BA (Hons), MSc, MCLIP  
Policy and Research Officer, SCOPE

Karin Dearness BSc MLS  
Information Specialist, Appraisals  
National Institute for Clinical Excellence

Diane Finlayson BA, MCLIP  
Health Information Manager, NHS Direct  
Kent, Surrey and Sussex

Jennifer Goodfellow MA(Hons) MA MCLIP  
Customer Services Librarian, Department of  
Health, Leeds

Andrea Lane BA MSc  
Information Specialist, Unified BMJ Publishing  
Group, London

Fiona McLean BSc MSc  
Senior Library & Information Officer,  
CancerBACUP

Lucy Reid BA MA  
Head of Information Services, Royal College of  
Obstetricians and Gynaecologists, London

Julie Ryder BA MCLIP  
Consultant

Michelle Wake BA(Hons) MA MCLIP  
Deputy Librarian, School of Pharmacy, University  
of London

Rachel Whittlestone BA MSc(Econ) MCLIP  
Training Co-ordinator, Regional Library Unit of the  
West Midlands

## **Co-options**

Lindsey Baker BA(Hons) MCLIP  
Lead Health Librarian, Herefordshire Hospitals  
NHS Trust and Herefordshire Primary Care Trust

Pauline Blagden MA DipLib Cert Ed MCLIP  
Service Development Librarian, Library, Education  
Centre, St Mary's Hospital, Portsmouth

Melanie Brocklehurst BSc(Hons) MA  
Senior Health Information Adviser  
Learning & Information Services,  
South Bank University, London

Samantha Burgess BA(Hons) MCLIP  
Site Library Manager  
Library, Westmoreland General Hospital

Maureen Dwyer BA (Hons) MA  
Librarian, RCN Northern Ireland

Claire Harman BA(Hons) DipIM MCLIP  
Site Librarian  
Library, Redwood Education Centre,  
Gloucestershire Royal Hospital

Tracey Hunter BA(Hons) MSc MCLIP  
Advisor, Health & Social Studies, Learning  
Resources, Colchester Institute

**HILJ Editor (ex officio)** Graham Walton Bsc MA MBA FETC MCLIP  
Library, Northumbria University,  
Newcastle upon Tyne

**HLG Newsletter Editor  
(ex officio)** Margaret Forrest MA MSc DipLib FCLIP  
FSA(Scot)  
Campus Librarian, School of Nursing and  
Midwifery, University of Dundee

**HeLicon Research  
Working Party** Andrew Booth BA DipLib MSc MCLIP  
Director of Information Resources, School of  
Health and Related Research (SchARR),  
University of Sheffield

**Publications,  
Promotions  
and Marketing  
Co-ordinators  
(ex officio)** Catherine Beverley BSc MSc  
Systematic Reviews Information Officer  
SchARR  
  
Alison Winning BSc  
Clinical Effectiveness Information Specialist  
Doncaster and Bassetlaw Hospitals NHS Trust

### **Representatives of Sub Groups**

Information for the  
Management of  
Healthcare (IFMH) Maria J Grant BA (Hons) MSc (Econ)  
Research Fellow (Information)  
Salford Centre for Nursing, Midwifery and  
Collaborative Research (SCNMCR)

Libraries for Nursing

Vickie Orton BA (Hons) MClip  
Information Officer, Centre for Reviews and  
Dissemination, University of York, York  
*(to December 2003)*  
Jane Shelley BSc (Hons) MA MCLIP  
Subject Librarian, Health and Social Care, Anglia  
Polytechnic University (APU), Chelmsford  
*(from December 2003)*

### **3. GROUP COUNCILLOR'S REPORT**

CILIP council is developing into a much livelier body than was its Library Association predecessor, and during the past year there have been two broad topics which have particularly engaged my attention as group councillor and have been the subject of enthusiastic debate at council meetings.

#### **Finances**

The more important of these without doubt is the matter of CILIP's finances. At its meeting at Umbrella, council postponed its instruction to the Treasurer to bring forward a balanced budget until 2005. As a result the 2004 budget, which was passed by a large majority after one of the longest debates I can remember in 10 years on council, shows a significant operating deficit. As HLG's councillor I both spoke and voted against adoption of the budget since I thought it was an inadequate response to an expression of concern from CILIP's auditor to the 2002 accounts (it is apparent that the Institute has the prospect of financial problems that it needs to address as a matter of urgency') and a £2.2m hole in CILIP's pension fund. I also voted against spending over £300,000 from the reserves on the first phase of a new web site as being inappropriate and excessive.

#### **Groups**

Council also gave a considerable amount of attention to the governance and future of CILIP's groups. After a great deal of hard work (including a very lengthy and productive discussion in HLG committee) a new standard code of rules for CILIP groups has been passed. The new code is a sensible tidying up and modernising of the way groups work, and puts both LA and Institute derived groups on the same footing without doing violence to either tradition. The only change most members will notice is that HLG officers will in future be elected annually, rather than for a 3-year term as has been the case until now.

At the last meeting of the year, council had a short but passionate debate about the future of CILIP groups, having been asked by the executive board to discuss both the financing and coverage of the group structure—both existing and desirable. It was clear that HLG is not the only group with a high proportion of members who feel that the group is more important and relevant to their professional life than CILIP as a whole. Working as I do for another professional association, I personally feel that CILIP members as a whole underestimate the importance of having a strong, effective body to represent library and information staff as a whole. But for very many of us our key

group is at the heart of our professional lives and without its groups CILIP could not exist in its present form,

### **Other Matters**

The membership recruitment and retention panel, on which I serve, has approved a fundamental change in CILIP's subscription structure which will be discussed at the first council meeting of the new session. Other work from 2003-4 that will come before council in the coming year includes a rewritten and much improved code of professional ethics; a new disciplinary procedure which will do away with the contradictions, uncertainties and questionable legality of the old LA arrangements; the report of CILIP's fundamental review group; and the report of the Health Executive Advisory Group, which has been working hard under the kindly chairing of Judy Palmer.

At every meeting of council, CILIP councillors have the opportunity to raise any matter of concern to individual members or of their 'constituency' as a whole. If any HLG member has a matter you would like raised within CILIP, either in open council or in other ways, please get in touch.

*Tony McSeán, CILIP Group Councillor*

## **4. REPORTS FROM PANELS**

### **4.1 Continuing Professional Development (CPD)**

#### **4.1.1** The CPD Panel supports and promotes the professional development of HLG members by providing training and development events and working with other organisations to provide learning opportunities for health librarians.

During the year 2003-4, the Panel has organised events to support the needs identified through the members' questionnaire. Details of all previous events are available at <http://www.cilip.org.uk/groups/hlg/events.html>

The year kicked off with *User Involvement in health information*, a joint event with CHIC (Consumer Health Information Consortium). On May 1st, we also held a joint study day with Royal Society of Medicine: *New methods of delivering information to patients and clinicians*.

In June HLG hosted a strand of events for Umbrella 2003: Information in Action and then during July the Evidence Based Librarianship conference was well attended. This was a one day conference showcasing the UK contribution to the 2nd EBL Conference in Edmonton, Alberta in 2003.

In December we hosted a session at Online Information on *Health Informatics: Threat or opportunity*, with Veronica Fraser, NHS Libraries Advisor.

### **Partnerships**

The CPD Panel has contacted organisations such as the British Medical Association, CILIP Career Development Group, Libraries for Nursing and the Library Association of Ireland, Health Sciences Libraries Section to explore

ways of working together to ensure we meet the needs of all members. In 2004/5 we will take this forward with further joint events and new initiatives.

### **Web pages**

Members can now easily find out what events are happening and other activities of the panel by going to the web pages at <http://www.cilip.org.uk/groups/hlg/events.html>

### **New professionals pack**

A pack of information for new professionals will soon be available on the website. The pack provides information on the range of jobs available to health information professionals, as well as useful links and information for career development.

We would like to thank Sam Burgess and Tracey Hunter for their work with the panel. Tracey has worked extremely hard to develop the new professionals pack and Sam's time and energy in ensuring that the HLG strand of the Umbrella conference was a success was greatly appreciated.

We have several new Panel members who have actively helped to take the work of the panel forward. Panel members are:

Helen Bingham  
Diane Finlayson  
Cathel Kerr  
Sue Peacock  
Lucy Reid  
Michelle Wake (Secretary)  
Maurice Wakeham  
Rachel Whittlestone (Chair)

*Rachel Whittlestone, Chair, CPD Panel*

#### **4.1.2 Overview of events for 2003**

28 <sup>th</sup> January	2003	IFMH	<i>Service Level Agreements: Straitjacket or Positive Management Tool?</i> Leeds.
1 <sup>st</sup> May	2003	HLG/CHIC	<i>User involvement in health information.</i> London
1 <sup>st</sup> May	2003	LfN	CILIP Ireland Branch members' day. Galway <i>Developments in Health Science Librarianship</i> Maureen Dwyer
22 <sup>nd</sup> May	2003	LfN	<i>Desperately seeking information. How Library and</i>

		<i>information professionals deliver to allied health professionals, midwives and nurses at a distance. York.</i>
22 <sup>nd</sup> May 2003	LfN Belfast:	<i>Quality health information on the web and EU Directive eEurope 2002. NIPEC Belfast.</i>
9 <sup>th</sup> June 2003	HLG/RSM	<i>New methods of delivering information to patients and clinicians. London</i>
3 <sup>rd</sup> July – 5 <sup>th</sup> July 2003	Umbrella 2003	<i>Information in Action. HLG strand of events</i>
24 <sup>th</sup> September 2003	HLG	<i>Evidence Based Librarianship Conference. A one day conference showcasing the UK contribution to the 2<sup>nd</sup> EBL Conference in Edmonton, Alberta in 2003. London.</i>
13 <sup>th</sup> October 2003	LfN	<i>Presentation. Irish Health Sciences Libraries Group annual conference. Tullamore Co. Offaly</i>
28 <sup>th</sup> November 2003	LfN	<i>Evidence based health care and enquiry based learning: the role of the librarian in evidence based practice in the 21<sup>st</sup> century healthcare arena, the Cochrane Library especially for nurses, enquiry based learning and nurses. RCN, London</i>
2 <sup>nd</sup> December 2003	HLG	<i>Online Information. HLG seminar: Health Informatics: Threat or opportunity Veronica Fraser, NHS Libraries Advisor</i>

## 4.2 Membership and Publicity

The Membership and Publicity Panel of the Health Libraries Group is responsible for support to members and promotion of the work of HLG. The panel is made up of six people with responsibility for the following areas:

- Support to members

- Publicity
- Events
- Website, publications and projects
- Recruitment of and support to volunteers

A range of new and exciting initiatives have been introduced over the last year. These include affiliated membership, HLG members email discussion list and a high profile presence at the CILIP Umbrella conference and exhibition in Manchester.

### **Affiliated Membership**

The introduction of affiliated membership has enabled us to reach out to health information professionals who would not normally consider joining the group and therefore ensuring we become more diverse in our membership and activities.

### **CILIP Umbrella Conference and Exhibition**

The Health Libraries Group stand at the Umbrella exhibition provided a focal point for members attending the conference; a means of attracting new members and raising the profile of the group and its activities. Our raffle raised money for the locally based charity National Library for the Blind and our stand was featured in CILIP update. We continue to ensure that Health Libraries Group publicity material is available at all the key information events.

### **HLG Members Email Discussion list ([hlg-members@jiscmail.ac.uk](mailto:hlg-members@jiscmail.ac.uk))**

The email discussion group was launched and members of the panel act as moderators. The list is a forum for members to discuss professional issues, find out about group activity and interact with other group members and the committee.

### **Recruitment and support to volunteers**

Melanie Brocklehurst has joined the Membership and Publicity Panel to help us recruit and support volunteers who have expressed an interest in supporting HLG.

Members of the panel are:

- Gary Birkenhead (Chair and Membership)
- Catherine Beverley (HILJ marketing)
- Melanie Brocklehurst (Volunteers)
- Claire Harman (Publicity)
- Andrea Lane (Events)
- Julie Ryder (Website and publications)
- Alison Winning (HILJ marketing)

*Gary Birkenhead, Chair, Membership and Publicity Panel*

## **4.3 Prizes, Awards and Lecture**

The following awards, scholarships and lectures were sponsored in whole or in part by HLG in 2003:

### **Cochrane Health Libraries Group Prize**

A recipient for the prize has been selected and notified. Details of the winning entry will appear in the HLG Newsletter and on the website.

### **Research in the Workplace Award**

The Research in the Workplace Award (RIWA) aims to encourage and facilitate research activity (and thereby the development of the librarianship evidence base) by funding small scale practitioner led research by health librarians or information specialists. In 2003/4 the award will be co-sponsored by NeLH Librarian Development Network, IFM Healthcare, University Medical School Librarians Group, University Health Sciences Libraries, Libraries for Nursing and will be underwritten by Health Libraries and Information Confederation (HeLicon).

In 2003/4 particular attention will be given to developing a web resource to assist those new to research in not only developing a greater understanding of the research process, but also in translating that knowledge into a strong research proposal. The award of £2700 will be made in June 2004.

### **Travelling scholarship**

The 2003 recipient of the travelling scholarship was Chris Watts from Liverpool John Moores University. Chris will be using the scholarship to attend the 2004 HLG conference in Belfast. As a condition of receiving the prize Chris will prepare a report on the conference, which will appear in the HLG newsletter.

Based on feedback from group members and in order to allow more members access to scholarship funds, the HLG Committee has decided to cease awarding the travelling scholarship in its present form. The Committee is currently investigating the funding of study day places and a place at the annual conference to replace the current travelling scholarship. Details of these new funding opportunities will be announced in 2004.

### **Barnard Memorial Prize**

After reviewing the results of the HLG members survey, a formal and well defined process for nomination and awarding the prize is currently being developed by the committee. The next presentation of the award will be in 2005.

### **Bishop LeFanu Memorial Lecture**

Abigail Woods of the University of Manchester presented the 2003 lecture on "The history of foot and mouth disease". The committee is currently investigating the feasibility of holding the lecture on a biennial as opposed to an annual basis in conjunction with the HLG conference.

*Karin Dearness, HLG Prizes, Awards and Lecture*

## 4.4 Publications

### Health Information and Libraries Journal (HILJ)

The journal has continued to receive a good flow of papers during 2003. A total of 46 papers were received, of which 15 were from overseas.

#### Theme issue

We were very fortunate in obtaining funding from HeLicon to publish an additional 80-page supplement. This came out with the September issue as our theme issue for the year *Evidence Based Health Information Practice*, guest edited by Andrew Booth and Jonathan Eldredge. This issue was very well received. An order for 1,000 extra copies of this supplement was received from Dr Muir Gray. We are extremely grateful to Andrew and Jonathan for producing this very timely and informative issue.

#### Learning and Teaching

From the beginning of 2003 a new column, *Learning and Teaching* was included in each issue. We are grateful to Nicky Whitsed for editing this column. The *Research Column* edited by Andrew Booth was re-named *Using Research in Practice*.

#### Marketing and Promotion

During the year Catherine Beverley and Alison Winning, our Marketing and Promotion Co-ordinators, looked at other journals and produced a report *Proposals on developing presentations of papers*. Many of these proposals will be put into practice during 2004. Towards the end of the year Catherine and Alison resigned, due to other commitments. We are very grateful to them for all the work they have done on behalf of *HILJ* over the last two years.

#### Meetings with HLG

As well as the usual editorial team meetings and the annual Editorial Advisory Board meeting, there have been additional meetings with members of the HLG Committee. In September a meeting was held with representatives from Blackwell's, HLG Chair, HLG Marketing co-ordinators, *HILJ* editor and assistant editor. This meeting was to clarify the processes for marketing the journal and also to establish better communication between Blackwell's, HLG and *HILJ*. As a result of this meeting it was decided that a member of Blackwell's staff would attend the Spring HLG committee meeting each year to talk about price increases. It was also decided that there was much value in having an annual meeting between the different groups involved with the marketing of *HILJ*.

A meeting with HLG Chair, HLG Website administrator, HLG Newsletter editor, *HILJ* editor and assistant editor was held in December to clarify the relationship between *HILJ*, the Newsletter and HLG website. The *HILJ* editor or assistant editor have attended HLG committee meetings and the editor attended an HLG away day in November.

## **The Editorial Board**

Shane Godbolt, founding editor, resigned from the Editorial Advisory Board. We are, of course, indebted to Shane for her outstanding work on the journal. Her name and association with the journal will never be forgotten. Paul Valentine, former Newsletter editor, also resigned from the Board at the end of 2003. We are very grateful to Paul for his long service and work on behalf of the journal. Jean Yeoh and Julie Ryder have also resigned from the Board. We are very pleased to welcome to the Editorial Advisory Board some new members from overseas; Ann Ritchie (Australia), Rowena Cullen (New Zealand), Feili Tu (USA) and Professor Brian Fitzgerald (Ireland). Susan Crawford (USA), formerly an International representative, has also become a full member of the Board. We look forward to working with these new members.

*Graham Walton, Editor*

*Penny Bonnett, Assistant Editor*

## **Health Libraries Group Newsletter**

### **Short articles**

The Group's Newsletter continues to attract good quality copy. In addition to news items and reviews, the Newsletter has included short articles of topical interest in the practice of health and community care librarianship. Articles published during this year were concerned with the following:

- University of Nottingham's satellite Medical School
- Ejournal access in the South East
- Access to elibrary resources in the clinical workplace: a study in Gartnavel General Hospital
- Information on drug misuse: DrugScope Information and Library Service
- Improving access to cancer information: Macmillan Cancer Relief partnerships and resources
- Conwy Health and Well Being Information Project
- Natural Language@Ovid: an evaluation

### **Regular columns**

The Newsletter continues to be strengthened by the support of the regular column editors. Our longest standing column editor, John Hewlett, has continued to keep readers up to date with listings of recent publications in the professional press. Fiona McLean's Diary of Events has provided a useful synopsis of a fuller listing of study days and conferences. Helen Bingham continues to edit the Meeting Reports column, adding helpful links to conference web sites and speakers' presentations. Kate Light, our Cochrane Library correspondent, has kept us up to date with developments in this evidence based source of information. Graeme Barber, Editor of the Internet Sources of Interest, has continued to develop his column around specific topics—and recent issues of the Newsletter have covered Internet sites in the fields of history of medicine; knowledge management; mental health and psychology; learning disabilities. Special thanks to Ann Davis, Editorial Assistant, *Health Information and Libraries Journal*, for her invaluable support

in administering the Newsletter and to Julie Ryder for publishing the Newsletter on the Group's website.

### **HLG Newsletter on the Internet**

The electronic version of current and recent issues of the Newsletter continues to be provided by the publisher at <http://www.blackwellpublishing.com/hlr/newsletter/>. In addition, the Health Libraries Group makes available current and past issues of the Newsletter on the Group's website <http://www.cilip.org.uk/groups/hlg/newsletter.html>

*Margaret E S Forrest*  
*Editor*

### **Health Libraries Group Website**

The HLG website at <http://www.cilip.org.uk/groups/hlg/index.html> continues to develop and receive a growing number of hits. In 2003 there were 5,387 compared to 3,192 in 2002. The website is now a key source of information on the group, its activities and publications and acts as a major source of publicity for the group.

The CPD pages have been rewritten and are expanding and the section on reports from meetings is growing apace, thus increasing the value of the papers delivered beyond the delegates able to attend on the day.

The major development in 2003 was the establishment of a separate Conference website, coordinated by the Conference Team through CILIP.

*Julie Ryder, Website Editor*

### **Directory of Health Library and Information Services**

Thirty copies had been sold during the year, the total by June 2004 being 455. Discussion progressed on how to produce the next edition and focussed on an online version, ideally in partnership with others.

*Julie Ryder, Compiler*

## **5. REPORTS FROM SUB GROUPS**

### **5.1 Information for the Management of Healthcare (IFMH) Committee Structure**

January 2003 saw several changes on the IFMH committee. We bade farewell to Steve Rose, who had served on the committee for over seven years, most recently as Chair. Steve was replaced by Maria J Grant, who had previously represented IFMH on research issues, including acting as Chair of the Research in the Workplace Award 2001/2. We were pleased to welcome Karen Macpherson (NHS Quality Improvement Scotland) as IFMH Secretary and, in October 2003, we saw the temporary departure of Bertha Low (West Midlands Library and Information Services Development Unit), Editor of the IFMH newsletter *Inform*, who gave birth to her daughter, Brontha. We look

forward to welcoming Bertha back, when she rejoins the committee in the Summer of 2004.

**IFMH Web Site** - <http://www.ifmh.org.uk/>

In the newly formed post of Web Editor, Pat Spoor (University of Leeds) oversaw a radical restructuring of the IFMH web site. The redesigned site is much easier and 'cleaner' to navigate, and now includes a search engine of site, as well as useful information about up and coming study days, summaries of committee meeting minutes, and an archive of past workshops and newsletters.

**Study Days**

IFMH held two successful study days in 2003. The second session focused on 'E-Learning', and was organised in collaboration with Libraries for Nursing as part of the Under One Umbrella conference in Manchester. The session was well attended, and details of all presentations were published in the Summer 2003 issue (v14 n1) of IFMH Inform.

**Inform - the IFMH Newsletter**

The regular production of IFMH Inform was maintained throughout 2003. Inform continues to provide an overview of health management issues, and papers were received from many of the speakers at IFMH study days. As well as regular contributors—which were extended this year to include a column on the e-library in Scotland—we were delighted to be able to welcome and encourage a number of authors who were new to writing for publication.

**Research in the Workplace Award 2003/4 (RIWA)**

Continuing with the theme of facilitating the development of library and information professionals and our ever-evolving evidence base, IFMH was pleased to be able to support the 2003/4 Research in the Workplace Award. This is the third time IFMH has contributed to this bi-annual award (first given in 1999/2000), which has previously funded work that subsequently informed the development of the Managed Knowledge Network project in Scotland.

**Under One Umbrella, Manchester - Annual General Meeting (AGM)**

The 2003 Under One Umbrella was also the venue of IFMH's 11<sup>th</sup> and 12<sup>th</sup> AGM. Papers continue to be available via the archive section of the IFMH web site at <http://www.ifmh.org.uk/archive/>

*Maria J Grant, Chair - IFM Healthcare*

## **5.2 Libraries for Nursing (LfN)**

Libraries for Nursing (LfN) had a successful year in 2003 running two major events and producing four copies of the Bulletin.

**Committee**

In December 2003 Vickie Orton stood down as Chair after a hard working and productive year. The committee would like to thank her for her work. The role of Chair was taken over by Jane Shelley. The role of Secretary has been

taken over by Amanda Quick, who also remains the Membership secretary. The other posts are the same as in 2002. Caroline Lynch, Treasurer; Kathy Cook, Study day organiser; Jennifer Drury, Bulletin editor; Sarah Greenley, Marketing and website development; Maureen Dwyer, Northern Ireland and HLG representative. The committee welcomed a number of new members during 2003: Lori Havard, Rupert Williams and Donna Duff.

### **Bulletin**

We produced four bulletins during 2003 covering a variety of topics including evidence based nursing practice and librarianship, e-resources and e-learning, NeLH, nursing abroad from Australia to Malaysia and information on training events.

### **Study Days**

A study day was held in May at the University of York. The title was *Desperately seeking information? How library and information services deliver to allied health professions, midwives and nurses at a distance*. The speakers covered the themes of: RCN information delivery across the UK, services for distance students within higher education, supporting rural health professionals in nursing, midwifery and allied health and electronic support for students in different locations.

Another popular study day was held in November at the RCN in London. The title was *Evidence Based Health Care and Enquiry Based Learning: the role of the information professional* and covered a variety of topics including the role of the librarian in evidence based practice in the 21<sup>st</sup> century healthcare arena, the Cochrane Library especially for nurses, enquiry based learning and nurses' use of research.

In Northern Ireland LfN activity included an LfN presentation and call for membership at CILIP Ireland Branch members' day on 26th February 2003; the LfN study day in Belfast *Quality health information on the web and EU Directive eEurope 2002*, sponsored by NIPEC Belfast on the 22nd May 2003 with an article written for the LfN Bulletin by a participant and a presentation on the LfN and RCN sponsored website *Libraries Services for Nurses* at the Irish Health Sciences Libraries Group Annual Conference in Tullamore Co. Offaly on the 13th October 2003.

### **Treasurer's Report**

This was a year of measured growth with an increase in the bank balance. The group is now in a more secure financial position than in recent years. Overall core income was encouraging with increased income from LfN study days.

Items of expenditure included committee travel expenses and the *Bulletin*. Membership rates remained unchanged.

### **Membership**

Membership rose during 2003 and in December stood at 129 members.

**Research in the Workplace Award**

LfN supported this project financially and by participating in the judging panel.

**AGM**

The 2002 AGM planned for November 2003 unfortunately did not take place. We aim to have a combined AGM for 2002 and 2003 in May 2004.

**LfN strategy**

The committee had a meeting looking at our strategy and aims and we plan to consolidate this during 2004.

*Jane Shelley & Amanda Quick, LfN*

## 6. ACCOUNTS FOR 2003

### Balance Sheet as at 31 December 2003

	£'s
CURRENT ASSETS	
Debtors	1055.00
VAT Debtors	656.76
Cash at bank	20369.97
<b>Total Assets</b>	<b>22081.73</b>
CURRENT LIABILITIES	
Creditors	-438.24
VAT Creditors	-753.39
<b>Total Liabilities</b>	<b>-1191.63</b>
<b>Net Assets-Liabilities (+/-)</b>	<b><u>20890.1</u></b>
Represented by:	
Accumulated funds at 1 January 2003	15875.97
Surplus (Deficit) for the year	5014.13
	<b><u>20890.1</u></b>
Subgroup balances at 31 December 2003	
IFMH	<b>13,367.17</b>
Libraries for Nursing	<b>5924.05</b>

*Linda Dorrington, Hon. Auditor*  
*Hasina Shaikh, Hon. Auditor*

## Financial statement for 2003

	<i>Expenditure</i> £'s	<i>Income</i> £'s
Capitation		5668.63
Interest		10.82
VAT	1486.20	2105.83
LA VAT		
Postage/ Stationery	108.23	
Committee	7744.70	
Newsletter		
HILJ	1500.40	5782.00
Other Publications	11.80	872.90
SCPD Sub-group	617.48	
Umbrella Conf. 2003	2180.82	
HLG Conf 2002	1785.07	13096.03
HLG Conf 2004	537.61	
Short Courses	5029.26	8135.39
Bishop, Barnard		
AGM/AR	2302.62	
Marketing/ Publicity	2763.26	
Cochrane Competition	265.49	
Membership Sub-group	357.61	
IFMH Sub-group	1000.00	
LfN Sub-group	1000.00	
Oral History		
HLG Election		
HILJ Committee	534.50	
Miscellaneous		188.00
Other		485.00
Membership Survey	161.48	
Directory	106.98	
Web Site	1602.43	
Committee Report	1177.00	
Bank Transfers		
<b>TOTAL</b>	<b>32272.94</b>	<b>36344.60</b>

Current Account as @ 31st

December 2003

£9,641.27

Deposit Account as @ 31st

December 2003

12,719.24

## Bank Reconciliation at end December 2003

Balance as per current account:-		£ 9,015.32
Add deposits not cleared	£ -	<hr/>
		£ 9,015.32
Less unpresented cheques		
1999 unpresented cheques	£ 45.00	
200 unpresented cheques	£ 6.10	
Sep-02	£ 655.73	
Sep-03	£ 4.00	
Nov-03	£ 651.76	
Total	<hr/>	£ 1,362.59
Balance as per cash book @31 December 2003		<hr/> £ 7,652.73
Deposit bank balance as @ 31 December 2003		£12,719.24
Total cash at bank @ 31 December 2003		<hr/> <u>£20,371.97</u>

From HLG cashbook: £ 7,652.73  
From the bank  
reconciliation: £ 7,652.73

Differences: £ -

**All Reconciled**