



CILIP's Seal of Recognition  
Recognising standards, supporting development



**cilip**  
Chartered Institute of  
Library and Information  
Professionals



## CILIP: the Chartered Institute of Library and Information Professionals

## What is the Seal of Recognition?

CILIP is the leading professional body for librarians, information specialists and knowledge managers. We have around 22,000 members working in all sectors, including business and industry, science and technology, further and higher education, schools, local and central government, the health service, the voluntary sector, national and public libraries.

CILIP is committed to helping members find solutions for their organisation's learning needs and also to the enhancement of each of our member's individual professional development. CILIP maintains a Framework of Qualifications based on Continuing Professional Development (CPD). Members undertake a wide range of educational, vocational and work-based learning activities for their individual professional development, which may lead to their gaining Chartered status.

To ensure the highest possible standard of knowledge and skills across the Library and Information Science (LIS) community, we have developed a Seal of Recognition to further strengthen our relationship with the many excellent providers of CPD for the LIS sector. The Seal of Recognition recognises the content and relevance of a range of training and development activities, and is awarded to providers of CPD that demonstrate engagement with CILIP's Body of Professional Knowledge (BPK). This defines the core LIS knowledge base and also includes environmental and transferable skills, for example policy and governance, law, computer literacy and management.

Overall responsibility for the administration of the scheme rests with CILIP's Accreditation Board and is carried out in conjunction with their work of accrediting Foundation, Bachelors and Masters degrees at UK universities.



The Seal of Recognition will be mutually beneficial to the training providers and to CILIP members, many of whom regularly seek advice and guidance from CILIP on all aspects of CPD.



## How does the Seal work?

For the purposes of the Seal the term 'course' applies to any CPD event or programme offered by any appropriate institution which directly addresses an element of the Body of Professional Knowledge. This means that all types and sizes of organisation can apply, including:

- Academic organisations
- Commercial companies
- Not-for-profit organisations
- Solo training providers

And all appropriate formats of CPD event of any duration are included, for example:

- Skills updates
- Training courses
- Conferences
- Seminars
- In-house training

The Seal of Recognition is awarded to providers in respect of specific courses, but providers may then use the Seal for other relevant events, subject to certain conditions and monitoring by CILIP. Independent assessors from the CILIP Accreditation Board review the submitted material to ensure that the content is relevant and up to date. The focus throughout is the course content – all other aspects are the responsibility of the provider. If the Seal of Recognition is awarded, the special logo can be used in the course promotion and documentation. To ensure consistency, CILIP will monitor to ensure that holders are continuing to address learning needs of the library and information community. A handbook outlining the process and procedures is available from the Qualifications and Professional Development Department at CILIP, from where copies of the Body of Professional Knowledge can also be obtained.

## What are the benefits for training providers?

The Seal of Recognition provides many incentives for developing and enhancing courses. The scheme will:

- Establish standards for quality and consistency of course content in relation to 'recognised' training within the library and information sector
- Provide a practical and straightforward method of achieving and retaining recognition, enabling all sizes and appropriate types of training organisations to participate
- Support and enhance existing training initiatives and provide an additional promotions tool

## What are the benefits for CILIP members?

CILIP members come from a diverse range of backgrounds, both traditional and non-traditional. For a CILIP member, the Seal of Recognition will:

- Alert you to the fact that providers are directly addressing the Body of Professional Knowledge in these courses
- Enable you to choose training and development activities which address your own learning needs
- Help you to present a case for effective use of the training budget, knowing that the CPD activity has been independently assessed

*'The School Library Management course has helped the current participants to become confident advocates of the role of the school library in the education process. The award of the CILIP Seal of Recognition for the course will now encourage even wider participation, with benefits for everyone involved in this important sector'*

Jim Tinneney, University of Ulster



## What happens next?

You can apply for the Seal of Recognition whether you are organising a single event or course, or whether you are offering a series of courses.

Please contact the Qualifications and Professional Development Department for advice and information in advance of the first event you would like recognised. We can then discuss a timetable, arrange for your documentation to be reviewed, and inform you of the outcome as soon as possible.

Holders of the Seal of Recognition will be able to display the Seal of Recognition logo on their websites and on printed material. A list of holders of the Seal will also be published on the CILIP website.

CILIP members will look for the logo on promotional material for an increasing range of CPD activities, indicating that the content has been independently assessed and reviewed.



### Further information

If you require any further information on any aspect of the Seal of Recognition please contact:

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